



## **Pewee Valley Fire Protection District Board of Trustees Meeting February 15, 2016**

Chairman Joe Burkhardt called the meeting to order at 7:00 p.m. The following members were present: Chris Haunz, Bev Keeling, Joe Burkhardt, Rick Williams, Adam Hack, Joe McWilliams. Also attending: Chief Bob Hamilton

The minutes of the January 18 regular meeting were approved on a motion from Chris Haunz, seconded by Rick Williams.

The treasurer reported the checking/savings account totaled \$627,194.33. The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Bev Keeling, seconded by Joe McWilliams. As part of the yearly budget preparation, a review and analysis of the Incentive Program reimbursement will be completed.

Chief Hamilton presented the monthly status report. Currently, the District has 40 active firefighters, 7 trainees, 4 junior firefighters and 5 auxiliary members.

### **OLD BUSINESS**

1. Financial Review Committee –
  - The revised draft audit was presented. A motion was made by Adam Hack, seconded by Rick Williams, to accept the audit results. The motion passed unanimously.
  - Following a review of the insurance quotes, a motion was made by Chris Haunz, seconded by Rick Williams, to accept the bid from ESIP for \$25,682.29 for the district's insurance for 2016. The motion passed unanimously.
2. Personnel Committee – It was noted that the Chairman has received the review of 2015 and the goals and objectives for 2016 from the Chief. A date will be set for the Committee to study these documents.
3. Communications Committee – calendar review
4. Grant Committee – no report
5. SOP/Guidelines – no report
6. Administrative Committee –
  - The addition of a documentation matrix to bylaws and policies is progressing.
  - Fire Zone has been ordered.
7. Information Technology Committee – The changeover went well and a backup test will be conducted soon. A mobile data terminal is down in one of the trucks and will be repaired.
8. Department Policies –
  - Residency – Chief Hamilton presented the final draft of the Residency Policy. On a motion from Joe McWilliams, seconded by Chris Haunz, the recommendation was made to approve the policy, including the additional language proposed by Beach Craigmyle. The vote was unanimous.
  - Weapons Policy – no report
  - Non-traditional Firefighters – no report
  - Department Issued Vehicles – The final draft of this policy which included a 25 mile radius for use of the vehicle was presented by Chief Hamilton. A motion was made by Adam Hack, seconded by Joe McWilliams, to accept Chapter 4.5 Department Issued Vehicles. The vote

was unanimous. A file will be kept containing the license verification for each firefighter provided by our insurer.

- An acknowledgement page requiring a signature and date will be included to verify that each firefighter has read that particular policy

9. Miscellaneous

- Tire Replacement Schedule – Chris Haunz presented the schedule. A motion was made by Mr. Haunz, seconded by Joe McWilliams, to purchase through State contract all tires for the Quint 8455 and front tires only for the pumper 8467 not to exceed \$5000. The motion passed unanimously.
- Surplus Equipment Sale – no report
- Station #1 Generator – weather delays
- North Shelby Water District Hydrants – The Shelby County Judge Executive stated that the issues would be resolved by the end of 2016.

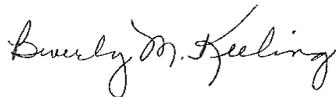
**NEW BUSINESS**

1. Bill Renninger was recognized for his extensive work and dedication to the District. In order to make his work easier, \$275 will be taken from the monies paid to the District from Louisville Water Company for hydrant inspections to purchase a backpack vacuum. The vacuum will be a department asset.

The next regular meeting of the Board of Trustees will be held on **MONDAY**, March 21, 2016, at 7:00 p.m. at Station #1. The public is invited to attend.

On a motion from Adam Hack, seconded by Chris Haunz, the meeting was adjourned.

Respectfully submitted,



Beverly M. Keeling