



Pewee Valley Fire Protection District Board of Trustees Meeting December 21, 2015

Chairman Joe Burkhardt called the meeting to order at 7:01 p.m. The following members were present: Chris Haunz, Bev Keeling, Joe Burkhardt, Rick Williams, Beach Craigmyle (arrived at 7:10), Adam Hack, Joe McWilliams. Also attending: Chief Bob Hamilton

The minutes of the November 16 regular meeting were approved on a motion from Rick Williams, seconded by Adam Hack.

The treasurer reported the checking/savings account totaled \$638,253.46. The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Rick Williams, seconded by Bev Keeling.

Chief Hamilton presented the monthly status report.

OLD BUSINESS

1. Financial Review Committee – The auditor has all the necessary information to complete the audit with a draft anticipated a couple of days before the January meeting. Mr. King will attend the January meeting to answer any questions.
2. Personnel Committee – The Chief was reminded that goals and objectives for 2016 should be submitted at the January meeting.
3. Communications Committee – The monthly calendars were reviewed. The date for the Annual Awards Banquet is Saturday, January 23, 7:00 p.m. at Persimmon Ridge Golf Club. Also noted was the annual insurance review. Mr. Haunz stated he would have information regarding insurance quotes available before the January meeting.
4. Grant Committee – Chief Hamilton reported the awarding of a grant to PVFD for half the cost of a thermal imaging camera. He will present a proposal at the January meeting. The Grant Committee is exploring the Assistance to Firefighter's Grant with a completion date of January 15.
5. SOP/Guidelines – Chief Hamilton presented a second draft of the Firefighter Residency Policy for review and discussion. Comments are requested by email before the January meeting.
6. Administrative Committee – The addition of a documentation matrix to bylaws and policies is progressing. Finalized documents will be stored on the server. The updating of pre plans is being organized.
7. Information Technology Committee – On behalf of the entire Committee, Rick Williams made the motion, seconded by Beach Craigmyle, that the full Board accept the recommendation that the Pewee Valley Fire District execute a contract with Advanced Business Solutions (ABS) for a three year period beginning January 1, 2016, to manage the two fire houses' IT system services. All members of the Committee agree with this selection. The Committee did not select the current provider, Mirazon, as their bid price for the services

showed a significant increase in their current fee and a huge variance from the ABS bid. In addition to starting the contract with ABS in January 2016, the Committee would like to pay Mirazon through the month of January to ensure their help during the transition period. During the discussion period, Mr. Haunz addressed backup and recovery questions. The motion passed with a unanimous vote.

8. Replacement Command Vehicle/Generator for Station #1 – The command vehicle for the deputy chief is now in service. The surplus vehicle sale is ongoing. The new generator is on site and, weather permitting, the pad will be poured next week.

9. North Shelby Water issues – There has been no change in the water issues.

10. 8455 Tire Issues – Following a discussion, the recommendation was made to compile a schedule of tire replacement for selected vehicles.

NEW BUSINESS

1. Chairman Burkhardt will be out of state for the month of January. Vice Chairman Rick Williams will conduct the January meeting.

2. Due to a late arrival, an invoice from Camp Safety Equipment for \$6258.25 to cover the budgeted radio and light package for the new command vehicle was presented for approval. A motion was made by Adam Hack, seconded by Beach Craigmyle, to approve the invoice and proceed with cutting the check to avoid a month-long delay in paying this vendor. The vote was unanimous.

3. Chief Hamilton is compiling a policy to define the role of non-traditional fire fighters in the department.

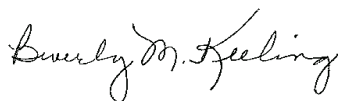
4. A health and fitness program will begin at Station #1 in January.

5. A new policy will address concealed carry permits as it pertains to fire fighters. Chief Hamilton is writing this policy.

The next regular meeting of the Board of Trustees will be held on **MONDAY**, January 18, 2016, at 7:00 p.m. at Station #1. The public is invited to attend.

On a motion from Chris Haunz, seconded by Adam Hack, the meeting was adjourned.

Respectfully submitted,



Beverly M. Keeling