



Pewee Valley Fire Protection District Board of Trustees Meeting January 19, 2015

Chairman Joe Burkhardt called the meeting to order at 7:00 p.m. The following members were present: Beach Craigmyle (arrived at 7:03), Chris Haunz, Bev Keeling, Joe Burkhardt, Joe McWilliams, Adam Hack, Rick Williams. Also attending: Chief Bob Hamilton, Carey Hirtzel.

Chairman Burkhardt introduced new Board member, Joe McWilliams.

The minutes of the December 15 regular meeting were approved on a motion from Chris Haunz, seconded by Rick Williams.

The treasurer reported the checking/savings account totaled \$695,158.96. The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Rick Williams, seconded by Bev Keeling. A request was made to include the check number sequence in the emailed monthly financial report highlights.

Chief Hamilton presented the monthly status report. The total number of fire fighters is 50.

OLD BUSINESS

1. E&H/Bryant Dispute – Ken Handmaker, PVFD Attorney, sent a letter to E&H on 12/17/14, demanding indemnification. We are currently waiting for a response.
2. Update on Station #2 – The lease on Station #2 has not yet closed as we are waiting for an appraisal.
3. Personnel Committee – The Committee has received the 2014 review and the 2015 goals and objectives from Chief Hamilton and will be meeting to discuss these documents soon.
4. Communications Committee – The monthly calendar was presented. The date for renewal of the PVFD Foundation 501C-3 will be added to the calendar.
5. Grant Committee – Chief Hamilton announced that the District would be applying for a grant from the Head Trust in 2015.
6. SOP – Steps will be taken to update and approve this document by sections.
7. Guidelines – Chief Hamilton reported that the live-in firefighters guidelines would be completed within the next week. Command vehicles and fitness equipment would follow in that order. A Knox Box policy is also in process, which will be used for key access by the fire department for certain general purpose buildings which have a Knox Box.
8. Insurance Renewal – Chris Haunz presented the insurance quotes for 2015/16. The Board is to review these quotes, email any questions to Mr. Haunz for clarification, with a vote taken at the February meeting.
9. Bylaw Amendments – Beach Craigmyle proposed bylaw amendments to Article IV, Sections 6 and 8, and Article VIII, Sections 2 and 4. Following a detailed discussion, a

motion was made by Beach Craigmyle, seconded by Rick Williams, to accept the amendments (see attachment). The motion passed unanimously.

NEW BUSINESS

1. Board members were reminded to RSVP to the invitation to the PVFD Banquet. It will be held at Persimmon Ridge Golf Club on Saturday, January 31, with the doors opening at 6:30 p.m.
2. Mr. Haunz informed the Board that the server at Station #1 is aging and will need replacing at some point in the near future. Currently, repairs are needed and will keep the unit functional.
3. A motion was made by Adam Hack, seconded by Rick Williams, correcting the revised management response addendum to the minutes of November 17. The corrections include the addition of Management Response #1 and the substitution of position names, treasurer and bookkeeper, for personal names, Chris and Adam. (see attached) The motion passed unanimously. Mr. Hack will distribute the corrected response to Judge Executive Voegelé and Auditor King. The corrected revised management response and the November 17, 2014, minutes will be compared at the February Board meeting to ensure agreement.

The next regular meeting of the Board of Trustees will be held on **MONDAY**, February 16, 2015, at 7:00 p.m. at Station #1. The public is invited to attend.

On a motion from Adam Hack, seconded by Joe McWilliams, the meeting was adjourned.

Respectfully submitted,
Bev Keeling