



Pewee Valley Fire Protection District Board of Trustees Meeting March 16, 2015

Chairman Joe Burkhardt called the meeting to order at 7:08 p.m. The following members were present: Chris Haunz, Bev Keeling, Joe Burkhardt, Joe McWilliams, Adam Hack, Rick Williams. Also attending: Chief Bob Hamilton, Carey Hirtzel.

The minutes of the February 23 regular meeting were approved on a motion from Chris Haunz, seconded by Rick Williams.

The treasurer reported the checking/savings account totaled \$672,777.84. The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Rick Williams, seconded by Bev Keeling. It was noted that the gap in the check sequence was due to an order placed for new checks. The blank checks containing the gap numbers were voided. The Financial Team also presented the Quarterly Capital Expenditure report for review.

Chief Hamilton presented the monthly status report. The total number of fire fighters is 50.

OLD BUSINESS

1. E&H/Bryant Dispute – no report
2. Update on Station #2 – The note for the lease is being closed.
3. Personnel Committee – The Committee conducted their annual review of Chief Hamilton, including his goals and objectives for 2015. The Chief was commended for his dedication and leadership. The Committee unanimously recommended increasing the monthly stipend to the Chief by \$25 for a total of \$675. This amount will begin July 1, 2015. Chairman Burkhardt recommended the formation of an Administrative Committee to examine the administrative duties of the department and the possible institution of a Chief Administrative Officer. A motion to that end was made by Rick Williams, seconded by Adam Hack. The motion passed unanimously. Committee members are as follows: Chief Hamilton, Lieutenant Gary Yurt, Joe McWilliams, Bev Keeling, chairperson.
4. Communications Committee – The monthly calendar was presented. Rick Williams will place an advertisement in the Oldham Era by April 15 concerning the upcoming Board election.
5. Grant Committee – Rick Williams was recognized for applying for the Chevron Foundation Grant and being awarded \$500 for the Department in recognition of his volunteer efforts with PVFD. Chris Haunz and Adam Hack will investigate the need for a separate bank account for the Foundation for these funds. Chief Hamilton has received the forms for the Division of Forestry Grant.
6. SOP/Department Issued Vehicles – Chief Hamilton presented the new guidelines for Department Issued Vehicles. Following a discussion, several changes were suggested. The Chief will incorporate these changes in a revision of the policy to be redistributed.
7. SOP – no report

8. IT Update – Chris Haunz will send by email to all Board members a history of our current server located at Station #1, including the items covered in our agreement with the Mirazon Group. The Chairman recommended the formation of a new IT Committee to study and assess all technology used by the Department, including, but not limited to, computer hardware, software, electronic entry, radios, pagers, telephones, etc. Members of the committee include: Chris Haunz, Lieutenant Gregory Hack, Beach Craigmyle, Rick Williams, chairperson. A motion to accept this proposal was made by Adam Hack, seconded by Bev Keeling. The motion passed unanimously.

NEW BUSINESS

1. Chairman Burkhardt presented an updated Organizational Chart for PVFD.
2. Mr. Burkhardt announced a meeting, called by Oldham County Judge Executive Voegele, on Wednesday, March 18, at 9:00 a.m. to review financial information from PVFD. Those invited to the meeting include Chairman Burkhardt, Joe McWilliams, Magistrate Michael Logsdon, Beach Craigmyle, Chief Hamilton.
3. The Property and Casualty policy should be completed in the next few days.

The next regular meeting of the Board of Trustees will be held on **MONDAY**, April 20, 2015, at 7:00 p.m. at Station #1. The public is invited to attend.

On a motion from Adam Hack, seconded by Chris Haunz, the meeting was adjourned.

Respectfully submitted,
Bev Keeling