



## **Pewee Valley Fire Protection District Board of Trustees Meeting May 16, 2016**

Chairman Joe Burkhardt called the meeting to order at 7:03 p.m. The following members were present: Chris Haunz, Bev Keeling, Joe Burkhardt, Rick Williams, Adam Hack, Joe McWilliams, Beach Craigmyle. Also attending: Chief Bob Hamilton, Bill Renninger

The minutes of the April 18 regular meeting were approved on a motion from Joe McWilliams, seconded by Beach Craigmyle.

The treasurer reported the checking/savings account totaled \$576,110.58. The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Rick Williams, seconded by Joe McWilliams.

Chief Hamilton presented the monthly status report. Currently, the District has 41 active firefighters, 6 trainees and 4 junior firefighters. Bill Renninger gave an updated report on the hydrant and pressure issues in Persimmon Ridge. All hydrants, except one, are now in working order and the water pressures are within the acceptable range.

### **OLD BUSINESS**

1. Financial Review Committee –
  - Filing of the UFIR is in process.
  - Review of the Incentive Program was tabled until the June meeting.
  - The draft budget for 2016-17 was presented and discussed. Further questions are to be emailed to the entire Board within the next two weeks. These questions will be addressed by the Financial Team with finalization of the budget occurring at the June meeting.
2. Personnel Committee – no report
3. Communications Committee – Revised calendars for May, June and July were presented.
4. Grant Committee –
  - The renewal fee of \$15 to the State of Kentucky for the Foundation's 501C-3 status has been paid.
5. SOP/Guidelines –
  - Mr. Craigmyle presented the completed index, including documentation matrix, for the SOP Handbook. The completed work is available on Drop Box.
  - Weapons Policy – waiting for return of Firefighter Jerry Nauert from active duty
  - Non-Traditional Firefighters – Chief is proofreading
  - License Verification – Insurance Company is checking for accuracy and will return document.
  - Residency – Policy emailed to Board members before June meeting.
6. Administrative Committee –
  - Fire Zone software has been received and loaded onto the server. Firefighters are familiarizing themselves with the program before data input.
7. Information Technology Committee – no report
8. Miscellaneous –
  - Surplus Equipment Sale – no report
  - The legal issue with EH and a subcontractor during the construction of Station #2 has been resolved. Currently, six items still need to be repaired at Station #2, so no funds will be released.

**NEW BUSINESS**

1. In light of Beach Craigmyle's wish to not be reappointed to the Board for another term, Oldham County Judge Executive Voegele has appointed Otis Florence effective July 1, 2016. The firefighter representative election will be held on Saturday, June 25, at 10:00 a.m. at Station #1 as per KRS regulations.
2. Chairman Burkhardt will be making committee assignments before the June meeting for the coming fiscal year. Requests for specific positions should be emailed to him immediately.
3. Community service hours are available with PVFD. Requests should be directed to Chief Hamilton.
4. The Crusade Cookout will be held on June 4 for all firefighters, volunteers and Board members.

The next regular meeting of the Board of Trustees will be held on **MONDAY**, June 20, 2016, at 7:00 p.m. at Station #1. The public is invited to attend.

On a motion from Chris Haunz, seconded by Adam Hack, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Beverly M. Keeling".

Beverly M. Keeling