



Pewee Valley Fire Protection District Board of Trustees Meeting August 17, 2015

Chairman Joe Burkhardt called the meeting to order following the annual Foundation meeting. The following members were present: Chris Haunz (8:15 p.m.), Bev Keeling, Joe Burkhardt, Joe McWilliams, Rick Williams. Also attending: Chief Bob Hamilton

The minutes of the July 20 regular meeting were approved on a motion from Rick Williams, seconded by Joe McWilliams.

The treasurer reported the checking/savings account totaled \$445,764.07. The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Rick Williams, seconded by Bev Keeling.

OLD BUSINESS

1. Financial Review Committee – A discussion of the inclusion of check numbers in the monthly financial reports occurred.
2. Personnel Committee – no report
3. Communications Committee – The monthly calendars were reviewed.
4. Grant Committee – Chairman Burkhardt will appoint a new chairperson for this committee.
5. SOP – Department Issued Vehicle Policy – The report was received by the Board.
6. SOP Guidelines – A discussion was held regarding the inclusion of “version and date stamps” on district/department bylaws and policies (ie. Travel/expense. Incentives and incentive pay, document retention, etc.)
7. Administrative Committee – A Power Point presentation is being finalized illustrating the chain of command within the administrative structure of PVFD. The committee will recommend that this presentation be included in one firefighter training exercise yearly.
8. Information Technology Committee – A draft RFP has been written for IT services and maintenance with release estimated in October/November for bids.
9. The replacement command vehicle has been ordered with an estimated delivery date of November 15, 2016. Currently, the old vehicle is parked at Station #1 as it needs costly repairs. The consensus is to not make those repairs, but to sell the vehicle “as is”.
10. LG&E will install the outdoor lights at Station #2 within the next two weeks.
11. The generator for Station #1 is on order and will take 6-8 weeks for delivery. LG&E will be at the station this Wednesday to determine a location for the generator.

NEW BUSINESS

1. Chairman Burkhardt and Chief Hamilton will appear before Oldham County Fiscal Court on Tuesday, August 20, to present the PVFD budget for 2015/16.
2. Rick Williams presented the Conflict of Interest statement to the Board for review. Once edited, the document will be signed by each Board member at the September meeting.
3. The Open Records and Meetings materials will be distributed at the September meeting. Receipt of these documents requires the signature of each Board member for verification.
4. Chief Hamilton and Bill Reninger are investigating a hydrant water pressure issue in Shelby County.

The next regular meeting of the Board of Trustees will be held on **MONDAY**, September 21, 2015, at 7:00 p.m. at Station #1. The public is invited to attend.

On a motion from Chris Haunz, seconded by Rick Williams, the meeting was adjourned.

Respectfully submitted,
Bev Keeling