



Pewee Valley Fire Protection District Board of Trustees Meeting September 21, 2015

Chairman Joe Burkhardt called the meeting to order at 7:05 p.m. The following members were present: Chris Haunz, Bev Keeling, Joe Burkhardt, Rick Williams, Beach Craigmyle.

The minutes of the August 17 regular meeting were approved on a motion from Chris Haunz, seconded by Rick Williams.

The minutes of the August 17 annual Pewee Valley Fire District Foundation meeting were approved on a motion from Rick Williams, seconded by Bev Keeling.

The treasurer reported the checking/savings account totaled \$440,414.09. The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Bev Keeling, seconded by Rick Williams.

There was no Chief's report.

OLD BUSINESS

1. Financial Review Committee – no report
2. Personnel Committee – no report
3. Communications Committee – The monthly calendars were reviewed. All members present signed documents acknowledging adherence to of the Code of Ethics and a declaration of any conflicts of interest. Further, each present Board member attested to the receipt of the Open Records documents with his/her signature. Copies of same will be kept at the fire station.
4. Grant Committee – no report
5. SOP – no report
6. Administrative Committee – no report
7. Information Technology Committee – The committee will meet next week to finalize the RFP for IT services and maintenance. A request has been placed with the committee for the Fire Cad-Zone software to update the preplans for every major structure in the district. The Administrative Committee will explore possibilities for assigning the updating of preplans as a permanent task for a specific command position.
8. The replacement command vehicle is scheduled for delivery on November 11. Another four to six weeks will be needed following delivery to retrofit the necessary communication and safety items on the vehicle.
9. LG&E has begun plotting the location of the lights for Station #2.
10. The North Shelby Water pressure issue is ongoing. The concrete generator pad for Station #1 is scheduled for pouring in the next two weeks. This project should be completed by December

11. Chairman Burkhardt and Chief Hamilton met with Oldham County Fiscal Court to present the budget for 2015/16.

NEW BUSINESS

1. The deadline for submitting the budget actuals to the Kentucky Special Purposes Governmental Entities was September 1; however, we have obtained a 30-day grace period.
2. Chairman Burkhardt presented the committee assignments for 2015/16.
3. The Financial Team met with the auditor, Troy King, last week and signed a letter of engagement. All data will be in the auditor's hands within the next two weeks. An item was added to the Board Calendar for July to review the audit contract yearly.
4. The Command Channel for the district has been renewed.
5. The district is approaching the one-year anniversary of the completion of Station #2. Several items remain uncompleted by the contractor.

The next regular meeting of the Board of Trustees will be held on **MONDAY**, October 19, 2015, at 7:00 p.m. at Station #1. The public is invited to attend.

On a motion from Chris Haunz, seconded by Beach Craigmyle, the meeting was adjourned.

Respectfully submitted,
Bev Keeling