



## **Pewee Valley Fire Protection District Board of Trustees Meeting September 23, 2013**

Chairman Joe Burkhardt called the meeting to order at 7:00 p.m. The following members were present: Beach Craigmyle, Chris Haunz, Bev Keeling, Bob Rogers, Rick Williams, Joe Burkhardt, Adam Hack. Also attending: Chief Bob Hamilton, Jerry Herman, Carey Hirtzel, Red Post Architectural Firm, Bill White (Encompass), Casner Wheelock (Middleton Reutlinger), Oldham County Judge Executive Voegelé, Mike Logsdon.

The minutes of the August 19 regular meeting were approved on a motion from Chris Haunz, seconded by Adam Hack. The vote was unanimous.

The minutes of the August 19 Foundation meeting were approved on a motion from Adam Hack, seconded by Bob Rogers. The vote was unanimous.

The minutes of the August 26 Special Meeting were approved on a motion from Chris Haunz, seconded by Adam Hack. The vote was unanimous.

The Building Committee report regarding Station #2 was moved to the beginning of the meeting to accommodate guest presenters. The entire AIA contract, both documents A101 and A201, were presented by our attorney, Casner Wheelock. Following his extensive presentation and a series of questions from the Board, the following issues remain to be addressed in respect to the contract: a) payment and performance bonds b) using an owner's representative for the project c) cost of rock removal d) clause to address attorney fees should litigation of the contract ensue e) project specifications f) project drawings g) insurance verification h) length of sub-contractor pay period i) construction timeline j) liquidated damages fee. These issues will be addressed in the AIA contract, emailed to all Board members to review the changes, with the goal of voting on the final contract at the October meeting or before at a Special Meeting, if needed.

The treasurer reported the checking/savings account totaled \$1,000,643.15. The financial reports were accepted on a motion from Rick Williams, seconded by Bev Keeling.

Chief Hamilton presented the monthly status report. The total number of fire fighters is 42.

### **OLD BUSINESS**

1. Personnel – No report.
2. Communications - No report.
3. Grant Review/501C-3 - Mr. Rogers spoke with the grant writer for Oldham County. Her fee is 10% of the awarded amount of each grant. The next large available grant is the Homeland Security Grant with a summer deadline. The IRS is currently processing 501C-3 applications submitted in 2012.
4. Bylaws Update – Tabled for the October meeting
5. SOP/Guidelines Committee – The chief is assembling personnel to serve on this committee with Mr. Craigmyle.

6. Financial Review Team – The audit should be completed next month.
7. All committee chairmen were reminded to submit their mission statements by the October meeting.

**NEW BUSINESS**

1. Chairman Burkhardt highlighted an article in the *Sentinel News* on fire districts and consolidation.
2. The Kentucky Auditor's request for additional documents has been fulfilled.

The next regular meeting of the Board of Trustees will be held on **MONDAY**, October 21, 2013, at 7:00 p.m. at the fire station. The public is invited to attend.

On a motion from Bob Rogers, seconded by Adam Hack, the meeting was adjourned.

Respectfully submitted,  
Bev Keeling