



Pewee Valley Fire Protection District Board of Trustees Meeting September 21, 2020

Vice Chairman Joy Tabler called the PVFD Board meeting to order at 7:00pm. The following members were in attendance: Joy Tabler, Chris Haunz, Adam Hack, Rick Williams, Todd Jones, and Otis Florence. Also present Chief Bob Hamilton and Jerry Nauert.

The minutes of the annual PVFD Foundation, Inc. meeting held on August 17, 2020 were approved on a motion from Rick Williams, seconded by Todd Jones and voted on by the other foundation members present: Joy Tabler and Otis Florence.

The minutes of the August 17, 2020 Board of Trustees meeting were approved on a motion from Chris Haunz, seconded by Adam Hack and unanimously approved by the board.

Treasurer report- The treasurer reported the checking/savings account totaled \$550,190.37. The financial reports were accepted and authorization was given to pay submitted bills on a motion from Rick Williams seconded by Otis Florence, and unanimously approved by the board. Two checks, one made payable to ESO Solutions, and the other to Central Square Technologies are being withheld until work is completed. Also a discussion followed regarding the outstanding check payable to the Oldham County Fire Instructors Association. On a motion from Rick Williams seconded by Otis Florence and unanimously approved by the board, it was agreed to pay the fee this year and address the situation next year.

Chief's Report: Chief Hamilton reported that there have been no covid-19 issues this month.

- 1. Financial Review:** Station #2 refinancing has been completed and our first payment is due in December. Adam Hack did not receive any questions from board members on his last meeting presentation of the ten-year financial forecast so he is proceeding with the current assumptions in place. Troy King of King and Associates has been notified that they were selected to once again handle our 2019-2020 audit.
- 2. Personnel Committee:** Todd Jones reported that Jerry Nauert developed a organizational chart template for Todd to review. Todd, Jerry and Chief Hamilton will meet soon to begin discussions on organizational matters.
- 3. Communications:** The Pewee Valley Fire Department Code of Ethics and Conflicts of Interest Policy was distributed to the board for review and the board members present signed their acknowledgement of reading the policy. Disclosure of Actual or Potential Conflicts of Interest was submitted and signed by each board member. Joe Burkhardt was absent and needs to complete the form.
- 4. Grant Committee:** no comment
- 5. Information Technology Committee:** Office 365 System agreement has been signed but will be six to eight weeks before the system is complete.
- 6. Miscellaneous:**

Signage for Station #1 and #2 is still ongoing. Station #1 has an issue with the wiring and will probably need a new trench and new wires. Station #2 still needs the lights to be installed.

Joy Tabler met with Judge Voegel on Thursday, August 20 and was sworn in for another term as a PVFD board member.

A discussion was held regarding the communication that was to be sent to the firefighters regarding their social responsibility in avoiding any face book posts, emails, tweets, or other communications that reflect poorly on the PVFD. Chief Hamilton will put out a directive on this subject that is similar to the one he put out regarding Covid-19 guidelines. Also the subject will be discussed at all upcoming training sessions.

New Business:

A motion was made by Chris Haunz and seconded by Adam Hack to accept the estimate by Masterpath of Crestwood, Ky. to clean-up a closet and bolt a cabinet and secure it to a wall. Estimate includes the mapping of all current connections and tag cables. All cables need to be reconnected and tested. The board unanimously approved the estimate not to exceed \$1,400.00. The monetary amount does not need 3 bids.

Chris Hanuz made a motion and Otis Florence seconded the motion to purchase from All Safe Industries maintenance calibration equipment for the meters. The board unanimously approved the estimate not to exceed \$1,238.00.

Chris Haunz gave the board an update on various repairs that need to be made on truck #8455, truck #8431, and truck #8433. It will be important to schedule these repairs on a timetable to make sure we have coverage while these trucks are in the repair shop.

The next scheduled PVFD Board meeting will be held Monday, October 19, at 7:00pm at station #1. The public as always is invited to attend.

Adam Hack made a motion seconded by Chris Haunz and passed unanimously to adjourn the meeting.

Respectfully submitted,

A handwritten signature in black ink that reads "Rick Williams". The signature is written in a cursive, slightly stylized font.

Rick Williams,
PVFD Secretary