



Pewee Valley Fire Protection District Board of Trustees Meeting December 19, 2016

Chairman Joe Burkhardt called the meeting to order at 7:00 p.m. The following members were present: Chris Haunz, Joy Tabler, Joe Burkhardt, Rex Florence, Adam Hack, Rick Williams. Also attending: Chief Bob Hamilton.

With a minor spelling and punctuation correction, the minutes of the November 21, Board of Trustees meeting was approved on a motion from Chris Haunz, seconded by Rick Williams

The treasurer reported the checking/savings account totaled \$730,540.78. The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Rex Florence seconded by Rick Williams

Chief Hamilton presented the monthly status report. Currently the District has 39 active firefighters and 11 trainees.

Chief Hamilton also gave the following updates:

Fire fighter Steve Marcus injured his finger fighting a fire in the Village Green Subdivision on Friday, December 16. During a Doctor's visit the finger was put in a splint. A report was filed with the State of Kentucky Labor Cabinet Workers Comp. Division.

The PVFD participated in a clothing drive sponsored by the Scottsville Fire Department in support of the Gatlinburg, TN. fire victims. Our department collected 9 boxes of clothing which was delivered to Gatlinburg.

OLD BUSINESS

1. Financial Review Committee – no report
2. Personnel Committee – no report
3. Communications Committee – Important dates on the calendars for December 2016, January and February, 2017 were discussed. Special notice was mentioned of the upcoming PVFD Banquet on January 28, at 7:00 pm at the Persimmon Ridge Club House.
4. Grant Committee – The Grant committee met after the last trustee meeting in November. They will be looking to the Chief and the command staff to put together a recommendation on items that might be included in the Peyton Samuel Head Family Trust application which is due by May 15, 2017.
5. SOP/Guidelines – SOP Guidelines Chapter 8-6, Apparatus Operator Certification, has been reviewed and revised slightly. Adam will email the board a copy of the revised document with changes noted in red. It is anticipated that this revised guideline can be approved at our next meeting.
6. Administrative Committee – A discussion took place regarding the best possible way to record and keep track of a fire fighters path to certification on the multitude of required training requirements. The Administrative committee will look into what possible ways they could help.
7. Information Technology Committee – Chris Haunz reported that the IT committee is still monitoring possible Microsoft changes coming in August 2017 that may impact us. There is nothing to be done now.
8. The Old Explorer is still at the dealership. The auction has not taken place as of yet.

NEW BUSINESS

On a motion by Rex Florence and seconded by Adam Hack a motion was passed unanimously to authorize a check to Halls Body Shop in the amount of \$5,822. This amount is made up of \$4,800 from the incident at station two, (\$4,300 was received from insurance to offset this – difference is our \$500 deductible), and \$1,022 for minor rust repairs while the unit was in for the major work.

Chris Haunz reported that Oldham County is moving forward with the Metro Radio Systems and is working closely with Motorola. The Oldham County Police, Fire, and EMS are all being offered public safety radios by Motorola under a lease agreement which includes discounts and excellent payment terms. There is also another incentive if the contracts are executed by December 23, 2016. On a motion by Rex Florence, seconded by Rick Williams, the board authorized Chris Haunz to communicate the following statement to the Director of Oldham County Dispatch: **“The PVFD Board agrees with the Oldham County Plan to create a memorandum of understanding on the purchase of hand held radios and portable radios”**. The motion passed unanimously.

Chris Haunz presented that the signage package needed for the new Ford Pick-Up is almost exact to the same package we recently needed and secured three bids on for the Deputy Chief’s new vehicle. A motion was made by Rick Williams and seconded by Adam Hack which passed unanimously to spend up to \$1,200 to have Signarama handle the new work for the new Ford Pick-Up as they were the selected bidder for the Deputy Chief’s vehicle.

Chris Haunz presented a motion, seconded by Adam Hack, which passed unanimously by the board to approve that \$6,300 be expended to RCS Communications for the purchase and installation of a light bar, siren, speakers, and charging unit on the new pick up. RCS Communication has the state approved contract pricing ad thus the board did not require further quotes.

A motion was made by Adam Hack, seconded by Rex Florence to modify the wording in the **Procurement and Purchasing Policy Small Purchase Procedures** to include in the \$1,001 to \$10,000 category the wording regarding state contract pricing that currently exists in the \$10,000 - \$20,000. The motion passed unanimously.

Truck 8476 – At the November 21, 2016 meeting the Chief reported that repairs may be needed to the skid unit on the back of Truck 8476. The chief now reports that at this time no repairs are recommend. We will continue to use it as is and monitor the situation.

At the January 16, 2017 meeting we will discuss the upcoming bids on our yearly insurance requirements. It is anticipated that ESIP and VFIS will be the two bidders. They have both in the past been our insurance carriers.

The annual Fire Department Awards banquet will be held January 28, 2017 at the Persimmon Ridge clubhouse. The Trustee members are encouraged to attend.

The next regular meeting of the Board of Trustees will be held on **MONDAY**, January 16, 2017 at 7:00 p.m. at Station #1. The public is invited to attend.

On a motion from Adam Hack, seconded by Rex Florence, the meeting was adjourned.

Respectfully submitted,



Rick Williams, PVFD Secretary