



Pewee Valley Fire Protection District Board of Trustees Meeting January 16, 2017

Chairman Joe Burkhardt called the meeting to order at 7:00 p.m. The following members were present: Chris Haunz, Joy Tabler, Joe Burkhardt, Rex Florence, Rick Williams. Also attending: Chief Bob Hamilton, Jerry Nauert.

The minutes of the December 19, 2016, Board of Trustees meeting was approved on a motion from Chris Haunz, seconded by Rex Florence.

The treasurer reported the checking/savings account totaled \$739,325.31. The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Rick Williams seconded by Rex Florence.

Chief Hamilton presented the monthly status report. Currently the District has 42 active firefighters and 7 trainees.

Chief Hamilton also gave the following updates:

In total for the year 2016 the PVFD made 244 runs. Of the total runs 130 were EMS and 114 were fire runs.

OLD BUSINESS

1. Financial Review Committee – The two insurance firms bidding on our 2017 contract, ESIP and VFIS, will submit their proposals to Chris Haunz by January 26, 2017. Chris will email these proposals out to the board members for review and comment. A vote on the selected firm will be made at the February board of trustee meeting. The contract runs from March 1, 2017 thru February 28, 2018
2. Personnel Committee – no report
3. Communications Committee – no report
4. Grant Committee – Chief Hamilton reported that Kentucky Homeland Security has grant funds that are available. The request must be submitted by February 17. The chief will work with the Pewee Valley Police Chief to submit a combined request for funds towards our new radios.
5. SOP/Guidelines – SOP Chapter 8-6 (Apparatus Operator Certification), SOP Chapter 4.2.1 (Uniforms, Grooming & Hygiene) and Policy (Procurement and Purchasing Policy Small Purchase Procedures), were reviewed and approved on a motion from Rex Florence, and Seconded by Rick Williams.
6. Administrative Committee – no report
7. Information Technology Committee – Chris Haunz reported that there is an issue with Firehouse software not working properly. ABS our IT contractor and Chris are working through the issues with the Firehouse software people. Nothing resolved as of this date. Chris will keep the board advised.
8. The Old Explorer was sold by the dealer and we received \$250 from the sale.
9. The striping is on the new pick-up and the lighting installation is in progress.

10. Chairman Burkhardt signed the Memorandum of Understanding on the purchase of hand held radios and portable radios as part of the Oldham County Plan. In the memorandum we will lease the radios for two years, interest free, at a cost of \$207, 456.41. However our end cost will be \$176,337.95 as we will get a discount of 15% by doing the following: 1) Take delivery now, 2) Purchase by December 2018, 3) Purchase thru Motorola.

NEW BUSINESS

By resolution it was passed unanimously that the authorized check signers be: Chairman, Joe Burkhardt, Secretary Rick Williams, and Treasurer, Chris Haunz. These members are permitted To sign checks under \$5000.00 with a single signature and two signatures for any amount over \$5000.00.

The annual Fire Department Awards banquet will be held January 28, 2017 at the Persimmon Ridge clubhouse. The Trustee members are encouraged to attend.

The next regular meeting of the Board of Trustees will be held on **MONDAY**, February 20, 2017 at 7:00 p.m. at Station #1. The public is invited to attend.

On a motion from Chris Haunz, seconded by Rex Florence, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink that reads "Rick Williams". The signature is written in a cursive style with a long horizontal line extending from the end of the name.

Rick Williams, PVFD Secretary