



Pewee Valley Fire Protection District Board of Trustees Meeting March 16, 2020

Chairman Joe Burkhardt called the meeting to order at 7:00pm. The following members were present: Joy Tabler, Chris Haunz, Adam Hack, Todd Jones, Otis Florence, Rick Williams. Also present Chief Bob Hamilton, Carey Hirtzel.

The minutes of the February 17, 2020 Board of Trustees meeting were approved unanimously on a motion from Rick Williams and seconded by Todd Jones.

Treasurer report- The treasurer reported the checking/savings account totaled \$\$647,638.57. The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Rick Williams, seconded by Otis Florence, and passed unanimously by the board.

The check written to the Oldham County Instructors Facility is still being withheld as Chris Haunz is still reviewing the cost of the rental.

Chief's Report: Chef Hamilton reported that there were 15 fire and 11 EMS runs during the reporting period. There are 41 active firefighters and 4 trainees. The Apparatus operators class has begun and 8 firefighters are attending.

1. Financial Review: The audit information is still being processed and the audit draft will be sent to the board members as soon as it is in the proper format. We are still on target for a May completion.

2. Personnel Committee: Joe Burkhardt and Todd Jones reviewed with the board members the goals, objectives and accomplishments of Chief Hamilton for 2019. As part of the review the personnel committee recommended that on July 1, 2020 Chief Hamilton be given a monthly increase of \$25.00 which would bring his total monthly remuneration to \$800.00. Rick Williams made a motion to accept the personnel committees recommendation which was seconded by Joy Tabler and passed unanimously by the board.

Joe Burkhardt distributed to the board the 2020 goals and Objectives for the Pewee Valley fire Protection District which Chief Hamilton will be measured against. There are 10 goals and objectives on that list.

3. Communications: No report.

4. Grant Committee: The thermal Imaging camera which was awarded as part of a State Of Kentucky grant has been ordered through Finley Fire.

5. SOP/Guidelines: No report.

6. Information Technology Committee: Chris Haunz is working on mail server issues with our IT service company (ABS). In order to save cost Chris is trying to limit the number of email accounts.

7. Miscellaneous: Chris Haunz reported that we are still looking for good weather days to complete the signage work at station #2. Hopefully will have a completed report at our next meeting.

The Chief's new command vehicle is still being outfitted and will be ready for service soon.

New Business

Deputy Chief Carey Hirtzel reported that four sets of turnout gear (pants and coats), and five pair of boots were ordered from 911 Fleet and Fire Equipment, as they were the low bidder. The purchase replaces gear which has a shelf life of ten years and is expiring. The board reminded the Deputy Chief and the Chief that such purchases required board approval before they can be completed, which was consistent with the discussion last month. After a discussion of the existing policy requirements and why it is in place, the board ratified the purchase not to exceed \$11,000 on a motion by Rick Williams, seconded by Todd Jones, and passed unanimously by the board.

The board reviewed the Travel Expense Reimbursement Policy and saw no changes that needed to be made to the policy at this time. The policy will be reviewed again next March 2021.

A lengthy discussion was held concerning the latest information on COVID-19 and the impact it will have on our volunteer firefighters and their response during emergency calls. It was mentioned that some guidelines have been put forth by KEMI which covers firefighters. Mention was made of workers compensation issues should any firefighter become infected. Chris Hanuz has been in contact with our insurance carrier and is clarifying that issue. Chief Hamilton indicated that firefighter training this week will specifically cover the proper way to put on and take off personal protective equipment and discussion on hygiene requirements. Joy Tabler made a good suggestion that Chief Hamilton might want to look into some type of video training for those firefighters who will not attend the regular Wednesday night training class. Apparatus training classroom activities have been postponed, but these individuals are still able to obtain drive time as this only requires 2 individuals.

Joe Burkhardt reported that he made a short presentation to the Persimmon Ridge Homeowners annual meeting on questions that have arisen on fire hydrants. Joe told the homeowners not to personally paint any of the hydrants in their yards as the PVFD will be painting them all yellow in the near future.

The next scheduled PVFD Board meeting will be held at Station #1 Monday, April 20, 2020 at 7:00pm. The public as always is invited to attend.

Otis Florence made a motion seconded by Adam Hack and passed unanimously to adjourn the meeting.

Respectfully submitted,



Rick Williams,
PVFD Secretary