



Pewee Valley Fire Protection District Board of Trustees Meeting October 16, 2017

Chairman Joe Burkhardt called the meeting to order at 7:00 p.m. The following members were present: Chris Haunz, Adam Hack, Rick Williams, Joe McWilliams, Otis Florence, and Joy Tabler. Also present Jerry Nauert, Jeff Marklein (7:15pm) and Chief Bob Hamilton (7:30pm).

The minutes of the September 18, 2017, Board of Trustees meeting was approved on a motion from Chris Haunz, seconded by Otis Florence.

The treasurer reported the checking/savings account totaled \$579,294.45. The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Rick Williams and seconded by Joe McWilliams.

OLD BUSINESS

1. Financial Review Committee – The first draft of the audit will be emailed to the board members in approximately two weeks. Board members should review and develop questions to ask at the November meeting.
2. Personnel Committee – The committee is moving forward on the job descriptions for the Chief and Deputy Chief. The next step is to begin the process with job descriptions for the Captains and the Lieutenants.
3. Communications Committee – no report
4. Grant Committee – There has been recent communication from the funding leader of the Head Trust asking for additional information. This is good news as it appears we are still in the running for the grant. The information was submitted.
5. SOP/Guidelines – No report
6. Administrative Committee – No Report
7. Information Technology Committee – Chris Haunz gave the board members a copy of the the contract he received from Conduent Government Systems, LLC to provide information technology hosting and support services. A motion was made and passed that before signing each board member should review and give feedback to Chris no later than 9:00AM on October 19. If no issues Chris will execute the signing of the contract.

Chris Haunz communicated that he received an estimate from ABS to purchase new hardware for our Firewall protection. This is not a budgeted item. Chris will get with the IT Committee prior to the November board meeting to develop a recommendation.

8. Miscellaneous:

Truck 8432 – no update

E&H Construction – No progress on fixing the three items identified at Station #2. Joe Burkhardt will again follow up with E & H.

Security Cameras – Chris Haunz received two bids from two companies who surveyed station #1 and station #2. One recommendation was for 6 cameras for a total of \$4,900. A second proposal was submitted which included 9 cameras for \$5,400. Chris made a motion to work with the second proposal and ask for 18 cameras and two DVR's at both stations and develop a cost not to exceed \$10,600. This is over budget by \$1,500. Otis Florence seconded the motion and was passed unanimously by the board.

NEW BUSINESS

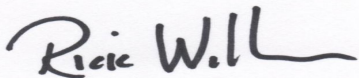
Pick up truck #8498 is back in the repair shop. The estimate to repair an overheating issue is \$1,375. Rick Williams made a motion and Joe McWilliams seconded that we move forward with a replacement truck and forgo the ongoing repairs to 8498. The motion passed unanimously. Chris Haunz will develop a specification list and send to area dealers to see what the best price might be. He will report his findings at the November meeting.

New Fire Engine Pumper – A Fire Apparatus Specifications Sheet was passed out to the board members. A specifications sheet was created by the committee to get as many bidders as possible to submit proposals. The purchase of the new truck has been in the budget for the past two years. It is highly recommended that we get the bid proposals into the system prior to the end of the year to avoid possible price increases which are anticipated. A motion was made seconded and passed unanimously to move forward with the RFP.

At the suggestion of several board members the next regular meeting of the Board of Trustees will be held Monday, November 20, 2017 at 7:00pm at **Station #2**. Secretary Rick Williams will develop the necessary notice to communicate the location change. As always the public is invited to attend.

On a motion by Chris Haunz and seconded by Joy Tabler the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink that reads "Rick Will". The signature is written in a cursive, slightly slanted style.

Rick Williams, PVFD Secretary