

## Pewee Valley Fire Protection District Board of Trustees Meeting January 17, 2021



Chairman Joe Burkhardt called the PVFD Board meeting, to order at 7:00pm. The following Board members were in attendance, Chris Haunz, Rick Williams, Adam Hack, Todd Jones, Joy Tabler (zoom). Also present Chief Matt York, Jerry Nauert, Jamie Hundley, John Leenerts, Jack Meridith. The Chairman confirmed that we had a quorum.

The minutes of the December 20, 2021 Board of Trustees meeting was approved on a motion from Chris Haunz, seconded by Adam Hack, and passed unanimously by the board.

**Treasurer report-** The treasurer reported the checking/savings account totaled \$1,112,868.87. Adam Hack also reported that the PVFD Foundation received the \$500 ACH gift from Chevron for Rick Williams' participation on the board. On a motion by Rick Williams and seconded by Todd Jones the board unanimously accepted the financial reports and authorization was given to pay the submitted bills.

**Chief's Report:** Matt York reported that in the month of December there were 12 fire runs and 10 EMS assists. Chief York reported that there were three active members currently with COVID, and three firefighters coming out of quarantine. Chief York also reported that on the large snow day station #2 was cut off on Ash Ave for about two hours due to icy conditions. Luckily there were no issues. The state road crew was made aware of the situation.

Chief York asked the board if he could take a look at the current Chief Status Report that is distributed monthly and see if there were any changes that would make the report more informative. The board agreed that this would be helpful.

**1. Financial Review:** Adam Hack reported that the audit is underway. He has been given 12-15 requests from the new auditors which he is responding to. All is going well.

**2. Personnel Committee:** No report. Additional discussion will be forthcoming during Executive session.

**3. Communication:** No report

**4. Grant Committee:** Adam Hack has discovered that when filing our yearly Form 990 we are required to completed the long form and not the simple postcard version. He is considering asking the current audit firm to give us an estimate to do that work. The board concurred.

**5. Information Technology:** Chris Haunz is working on the phone number switch from Bob Hamilton to Chief York. A motion was made and approved to pay off the \$78.00 phone cost. Chris Haunz made a motion to secure three hot spot phones to be used on the trucks. Total fee is \$120.00 per month or a total of \$750.00 until the end of the budget year. This fee will be included in the next years budget beginning in July. The motion was seconded by Todd Jones and passed unanimously.

**6. SOP/SOG Updates:** The Resident Firefighter Policy was reviewed and one small change was made. Chris Haunz will include that change in the posted version.

**7. Miscellaneous:** Chris Haunz gave a station #1 and station # 2 signage update. For a cost of \$4,125 in labor and \$2,375 in materials we can finally complete the total project. On a motion from Adam Hack and seconded by Chris Haunz and passed unanimously be the board an expenditure not to exceed \$6,500 was approved.

At 7:53 pm Chris Haunz made a motion seconded by Adam Hack that the board move into a closed Executive Session under KRS 61.810(1)(f) to discuss personnel related matters. The motion passed unanimously. Jerry Nauert and Matt York were asked to remain in the room.

At 8:16 pm on a motion from Todd Jones and seconded by Rick Williams and passed unanimously, the board moved out of Executive Session.

**New Business:**

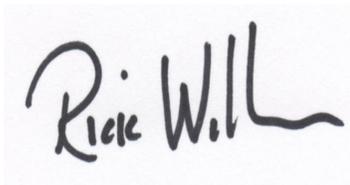
Chris Haunz made a motion which was seconded by Todd Jones and unanimously approved by the board that Jamie Hundley be appointed a Captain of the PVFD. The appointment will take effect immediately.

Joy Tabler reported that there will be a mental health training session for all firefighters on Wednesday, January 26<sup>th</sup>, at both the day and evening training sessions.

The next scheduled PVFD Board meeting will be held on Monday, February 21, at 7:00 pm. The public as always is invited to attend.

Adam Hack made a motion seconded by Rick Williams and passed unanimously by the board to adjourn the meeting.

Respectfully submitted,

A handwritten signature in black ink that reads "Rick Williams". The signature is written in a cursive, slightly slanted style.

Rick Williams,  
PVFD Secretary