



Pewee Valley Fire Protection District Board of Trustees Meeting July 15, 2024

Chairman Joe Burkhardt called the PVFD Board meeting, to order at 7:00pm. The following Board members were in attendance: Otis Florence, Joy Tabler, Todd Jones, Rick Williams, Adam Hack, and Steve Marcus. Also in attendance: Chief Matt York, Deputy Chief Chris Haunz, Jerry Nauert, Jamie Hundley, Jeff Marklein, and Elijah Crabtree. The Chairman confirmed we had a quorum.

Chairman Burkhardt congratulated Steve Markus on his election as the new firefighter representative to the board and welcomed him to his first meeting as a board member.

Adam Hack made a motion which seconded by Otis Florence and passed unanimously by the board that the following board members be elected to the following positions:

Joe Burkhardt...Chairman
Joy Tabler..... Vice Chair
Todd Jones..... Treasurer
Rick Williams.... Secretary
Adam Haack.....Bookkeeper

The minutes of the June 15, 2024 PVFD Board meeting were approved on a motion from Todd Jones seconded by Otis Florence and passed unanimously by the board.

Treasurer Report The board unanimously accepted the financial reports and authorization was given to pay the submitted bills. Adam Hack made a motion that Chairman Burkhardt, Vice Chair Tabler and Treasurer Jones be set up as check signatories for the next fiscal year. Rick Williams seconded the motion and it was unanimously passed.

Chief's Report: There are 31 active firefighters, 1 recruit and 3 junior firefighters. A new firefighter who has extensive firefighter experience has joined the department. There was a total of 32 incidents since the last reporting period, of which 14 were fire runs and 18 were EMS assist.

1. Financial Review: Before our next meeting in August Adam Hack and Chris Haunz will do a forecast of upcoming P & L to determine what strategy we should undertake when considering investment timelines. An engagement letter has been sent to our current auditor for the next audit year 2024-2025. A representative from Stock Yard bank will be at our August meeting. On a motion from Todd Jones and seconded by Adam Hack an increase in the credit card limit per cycle for the Chief was suggested to be raised to \$5,000 and Deputy Chief to \$1,000. The vote was tabled until the August meeting so that further discussion could take place.

2. Personal Committee: Todd Jones suggested that new board member Steve Marcus join the personnel committee. Steve accepted the position.

3. Communications: The Procurement and Purchasing Policy Small Purchase Procedures document was reviewed by the board and no changes were noted.

4. Grant Committee; Chief York has applied for a future grant to secure a Drone. Chief York also noted that the Head Trust Grant application will soon arrive.

5. Information Technology: Station #1 server is now officially dead. Chris Haunz is in the process of working with ABS to purchase a new system. Could be in the range of \$7,500.

6. SOP/SOG Committee: Todd Jones and Steve Marcus both met with Judge Executive Voegelé and were sworn in as board members.

Miscellaneous: No report

At 7:40pm board member Rick Williams made a motion that the board move into executive session pertaining to KRS 61.810 (C) discussion of proposed or pending litigation involving a public agency. The motion was seconded and approved. At 7:50pm on a motion by Rick Williams, seconded and approved the board moved out of executive session.

New Business: None

The next scheduled PVFD Board meeting will be held at station #1, Monday, August 19, 2024 at 7:00 pm. The public as always is invited to attend.

Chairman Burkhart made a motion which was seconded by Adam Hack, and the board unanimously agreed to adjourn the meeting.

Respectfully submitted,

Rick Williams
PVFD Secretary