

**Pewee Valley Fire Protection District
Board of Trustees Meeting
July 17, 2023**



Chairman Joe Burkhardt called the PVFD Board meeting, to order at 7:00pm. The following Board members were in attendance: Otis Florence, Rick Williams, Joy Tabler, Adam Hack, Chris Haunz. Also in attendance: Jerry Nauert, Chief Matt York. The Chairman confirmed that we had a quorum.

Chairman Burkhardt announced that Joy Tabler was reappointed to the board by Judge Voegele and he (Joe Burkhardt) was re-elected as a property owner representative by the electorate on June 24.

The first order of business is to elect the five officers who will serve in board positions. On a motion by Adam Hack, seconded by Chris Haunz a motion was made to retain the same slate of officers for the upcoming year. The vote was unanimous. Those officers will be:

Joe Burkhardt – Chairman
Joy Tabler – Vice Chair
Rick Williams – Secretary
Chris Haunz – Treasurer
Adam Hack - Bookkeeper

The minutes of the June 19, 2023 PVFD Board meeting was approved on a motion from Adam Hack and seconded by Chris Haunz, and passed unanimously by Board.

Treasurer Report: The board unanimously accepted the financial reports and authorization was given to pay the submitted bills.

Chief's Report: There are 26 active firefighters and 4 recruits and 3 junior firefighters. There was a total of 24 incidents since the last reporting period. Chief York distributed a notice about a Fire Trustee Legal Workshop to be held on Wednesday, August 16, that Trustees may want to attend.

1. Financial Review: A discussion was held regarding the new letter of engagement received from our current auditor. The fee has gone up this coming year to \$7,000. On a motion by Adam Hack and seconded by Joy Tabler the board unanimously approved

signing the new agreement, with a note that we need to reevaluate for the next year. Adam Hack gave the board an update on the adjustment and modifications to the contract for Chief York. Adam will be working with Todd Jones and the others on the Personnel committee to finalize the agreement.

2. Personnel Committee: No report

3. Communication Committee: The review of the small purchase and procurement policy was postponed until the August meeting as Adam Hack will be distributing to the board the Finance Policies approved in 2019. Both of these policies seem to be in effect, which means we should then be reviewing both and commenting whether we need to bring forward changes and/or consolidations.

4. Grant Committee: No Report

5. Information Technology: No report

6. SOP/SOG Committee: No Report

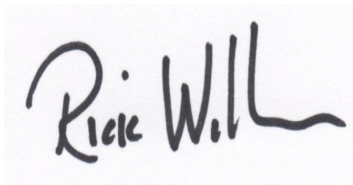
7. Miscellaneous: A partial black screen has now been placed on the exterior lights at station #2 and it appears to be the solution in limiting the lights shining across to the neighbor's yard. The Brush truck has been striped; unfortunately, the pump failed but it appears to be under warranty and will be replaced. It should be up and running by Wednesday. We are two weeks out from getting the lights and siren installed.

New Business:

The next scheduled PVFD Board meeting will be held at station #1, Monday, August 21, 2023 at 7:00 pm. The public as always is invited to attend.

Chris Haunz made a motion seconded by Rick Williams and passed unanimously by the board to adjourn the meeting.

Respectfully submitted

A handwritten signature in black ink that reads "Rick Will". The signature is written in a cursive, slightly stylized font. The "R" is large and loops around the "i". The "L" has a long, horizontal tail that extends to the right.

Rick Williams, PVFD Secretary