

Pewee Valley Fire Protection District Board of Trustees Meeting July 18, 2022



Chairman Joe Burkhardt called the PVFD Board meeting, to order at 7:00pm. The following Board members were in attendance: Chris Haunz, Rick Williams, Joy Tabler, Todd Jones, Otis Florence, and Adam Hack Also present were Chief Matt York, Jerry Nauert, Rob Rothenburger, and Megan York. The Chairman confirmed that we had a quorum.

Joy Tabler made a motion that the current board officers continue their roles during the fiscal year 2022-2023. Otis Florence seconded the motion and the motion passed unanimously. Those offices are: Joe Burkhardt-Chairman; Joy Tabler-Vice Chairman, Rick Williams- Secretary, Chris Haunz-Treasurer, Adam Hack-Bookkeeper. The check authorization signatures will remain the same.

Chairman Burkhardt reported that Otis Florence was reappointed to a three year term on the board by Judge Vogele, and that Adam Hack was elected to a four year term on the board by the firefighters as their representative.

The minutes of the June 27, 2022 Board of Trustees meeting was approved on a motion from Chris Haunz, seconded by Joy Tabler, and passed unanimously by the board.

Treasurer Report- The treasurer reported the checking/savings cash accounts totaled \$1,024,173.16. On a motion by Rick Williams and seconded by Otis Florence the board unanimously accepted the financial reports and authorization was given to pay the submitted bills.

Chief's Report: Chief York reported that there were ten EMS runs and nine fire runs during the month. There are 26 active firefighters and 2 recruits. Chief York reported on the overdose case that happened last month that involved injury to our firefighters. The county attorney recommended the case move forward but the Judge denied the request. However that address has been flagged and the firefighters will not go there again without police presence.

1. Financial Review: As there is a change in reporting system requirements to DOLG the submission of our 2022-2023 budget has not yet been completed. Hopefully this should be resolved shortly. Chris Haunz has contacted our bank representative to discuss options on investing some of our money as a result of recent interest rate changes. Chairman Burkhardt asked that Chris Haunz make a report back to the board at our next meeting on possible options. Chairman Burkhardt and Chief York will make the boards annual presentation to Fiscal Court on August 2.

At 7:25PM a motion was made by Todd Jones and seconded by Joy Tabler that the board move into a closed Executive Session under KRS 61.810 to discuss personnel related matters. The motion passed unanimously. Jerry Nauert was asked to remain in the room and all other guests plus board member Chris Haunz was asked to leave.

At 7:45PM on a motion from Rick Williams, and seconded by Otis Florence and passed unanimously, the board moved out of Executive Session. Board member Chris Haunz and guests were invited back into the meeting room.

2. Personnel Committee: Todd Jones presented the board a list of current duties being performed well by Chief Matt York and Assistant Chief Chris Haunz. That list is as follows:

Chief

1. **Day to day operations of the department:** This is more from a community standpoint; monitoring runs, making sure our run attendance and responses are meeting the needs of the community. When and if they don't, we call for mutual aid assistance. This happens from time to time during the day when most of the members are working, even though Chris and Matt both make a number of EMS runs on top of fire runs during the day. This takes a command officer monitoring 24/7.
2. **Personnel:** This topic/duty is the most time consuming as far as an administrative standpoint and one that is a priority when it comes to internal operations of our department. It includes, processing incoming and outgoing members, monitoring health and Safety of our membership by making our annual health screenings/physicals mandatory by a set date, handling grievances, discipline, and communication with the officers.
3. **Maintaining accurate run data;** for the department and submitting to the State.

Deputy Chief

1. **I.T.** – This includes several critical areas from software systems to building connectivity.
2. **Apparatus maintenance:** Overseeing the fleet whether it be repairs needed or annual maintenance.
3. **SOP/SOG Oversight:** Reviewing and implementing/amending current SOP/SOGs.

Todd Jones made a motion to move the monthly compensation for Chief York from \$600 to \$700 and Assistant Chief Haunz from \$300 to \$450. Rick Williams seconded the motion and the vote passed unanimously with one abstention by Chris Haunz.

3. Communication: The review of the Procurement and Purchasing Policy, Small Purchase Procedures was tabled to the next meeting. Chris Haunz will do a review and make recommendations to the board.

4. Grant Committee: No report

5. Information Technology: No report

6. SOP/SOG Updates: No report

7. Miscellaneous: The skid replacement project may change in scope, as the current pump system may be able to be used. This will reduce our cost.

New Business:

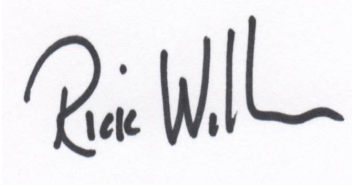
Jerry Nauert gave a very nice review of his attendance at the memorial service for Woody Williams, the last surviving recipient of the Medal of Honor from WWII.

Chairman Burkhardt asked if our August meeting could be moved to August 22, as two board members have a conflict. Everyone agreed. Rick Williams made a suggestion that the meeting be held at Station #2.

Based on the above, the next scheduled PVFD Board meeting will be held at station #2, Monday, August 22, 2022 at 7:00 pm. The public as always is invited to attend.

Chris Haunz made a motion seconded by Rick Williams and passed unanimously by the board to adjourn the meeting.

Respectfully submitted

A handwritten signature in black ink that reads "Rick Will" with a stylized flourish at the end of the word "Will".

Rick Williams,
PVFD Secretary