

# Pewee Valley Fire Protection District Board of Trustees Meeting August 22, 2022



Chairman Joe Burkhardt called the PVFD Board meeting, to order at 7:05pm. The following Board members were in attendance: Chris Haunz, Rick Williams, Joy Tabler, Otis Florence, and Adam Hack Also present were Chief Matt York, Jamie Hundley. The Chairman confirmed that we had a quorum.

The minutes of the July 18, 2022 Board of Trustees meeting was approved on a motion from Chris Haunz, seconded by Joy Tabler, and passed unanimously by the board.

**Treasurer Report-** The treasurer reported the checking/savings cash accounts totaled \$1,002,412. On a motion by Rick Williams and seconded by Otis Florence the board unanimously accepted the financial reports and authorization was given to pay the submitted bills.

**Chief's Report:** Chief York reported that there were 17 EMS runs and 6 fire runs during the month. There are 27 active firefighters and 3 recruits. Ashley Peyton resigned as a firefighter.

**1. Financial Review:** A discussion was held regarding the advantages of paying off the loan early on truck #8432. The board was favorable to this possibility and Chris Haunz will develop more details and have a recommendation at the next board meeting in September.

Chris Haunz led a review of our overall investment policy. The discussion centered on investing in liquid T Bills. One possibility discussed investing \$250,000 for a six month period and \$500,000 for 12 months. No decision was made, but on a motion by Rick Williams and seconded by Otis Florence and passed unanimously by the board with one abstention the board authorized Chris Haunz to open an investment account with Stock Yards Bank. Further discussions will be held at our next meeting.

An engagement letter with RFH, PLLC, was signed by Chris Haunz to authorize their firm to handle our 2022-2023 audit. This is the same firm that handled the 2021-2022 audit.

**2, Personnel Committee:** No report

**3. Communication:** Adam Hack reported that all reporting has been done and we are compliant with DOLG obligations.

**4. Grant Committee:** No report

**5. Information Technology:** Chris Haunz reported we are purchasing First Due software which is replacing Firehouse Software. This is a countywide change and is a budgeted item. We will now be able to share data across the county.

**6. SOP/SOG Updates:** The review of the finance policy regarding small purchases was tabled until our September meeting.

**7. Miscellaneous:** Joe Burkhardt reported that the fiscal court presentation went well. Station #2 lighting issues are still being resolved. An update was given on the Forestry truck order. It now looks like the order cannot be placed until October and then it may take six months after that to be delivered.

Carol Sue Perry Shelby County Clerk, toured station #2 with Chris Haunz regarding their desire to use station #2 as the voting center to replace Persimmon Ridge in November. Chris advised Sue that he needed a final decision from them by October 15 in order to provide the best service.

At 8:02PM a motion was made by Rick Williams and seconded by Adam Hack that the board move into a closed Executive Session under KRS 61.810 to discuss personnel related matters. The motion passed unanimously. Matt York was asked to remain in the room.

At 8:25PM on a motion from Rick Williams, and seconded by Otis Florence and passed unanimously, the board moved out of Executive Session.

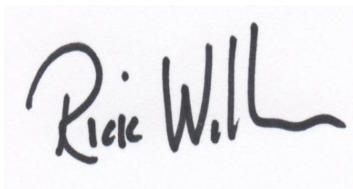
**New Business:**

Chris Haunz submitted estimates from two firms to update landscaping maintenance around station #1 and station #2. The board approved the bid from KND Services to do the maintenance work not to exceed \$3,500 for both stations.

The next scheduled PVFD Board meeting will be held at station #1, Monday, September 19, 2022 at 7:00 pm. The public as always is invited to attend.

Chris Haunz made a motion seconded by Rick Williams and passed unanimously by the board to adjourn the meeting.

Respectfully submitted

A handwritten signature in black ink that reads "Rick Will" with a stylized flourish at the end.

Rick Williams,  
PVFD Secretary