

Pewee Valley Fire Protection District Board of Trustees Meeting September 19, 2022



Chairman Joe Burkhardt called the PVFD Board meeting, to order at 7:00pm. The following Board members were in attendance: Chris Haunz, Rick Williams, Joy Tabler, Otis Florence, Todd Jones, and Adam Hack Also present were Chief Matt York, Jerry Nauert, Jamie Hundley, and Sean Angermeier. The Chairman confirmed that we had a quorum.

The minutes of the August 22, 2022 PVFD Foundation Inc. board meeting was approved on a motion from Chris Haunz seconded by Joy Tabler, and passed unanimously by the Foundation Board. The minutes of the August 22, 2022 PVFD Board of Trustee meeting was approved on a motion by Otis Florence and seconded by Joy Tabler, and passed unanimously by the board.

Treasurer Report- The treasurer reported the checking/savings cash accounts totaled \$839,403. Adam Hack reported that the payoff debt on truck #8432 is being executed as of October 1. The debt balance plus interest will be approximately \$156,000. This will save us approximately \$15,000 in interest. On a motion by Rick Williams and seconded by Joy Tabler the board unanimously accepted the financial reports and authorization was given to pay the submitted bills including the debt payoff on the truck.

Chief's Report: Chief York reported that there were 16 total incident runs during the month. There are 27 active firefighters, 3 recruit firefighters, and 3 Junior firefighters. There are 2 firefighters out on medical. Matthew Blanton resigned as a firefighter.

1. Financial Review: Chris Haunz reported that he opened up a PVFD investment account at Stock Yard Bank but it is not yet funded. After discussion a motion was made by Rick Williams to deposit up to \$750,000 in T – Bills and asked Chris to work with our bank liaison to make sure we use the best practices in making the investment. Chris will ask whether laddering is still a viable option. The motion was seconded by Otis Florence and unanimously passed by the board. Adam Hack abstained. Adam Hack reported that he is ready to send the first draft of the audit information to RFH, PLLC.

2. Personnel Committee: It was agreed that a discussion on hiring an administrative assistant will be tabled until the new year.

3. Communication: Adam Hack reported that the reporting has been done and we are compliant with DOLG obligations. Adam will work with our auditors and ask them to take on the responsibility of filing Form 990 with the IRS so we can continue receiving grants through the Foundation. This needs to be done before November 2022. Adam Hack will e-mail to the board the SOP on the Document Retention Policy so we can discuss at our October meeting.

4. Grant Committee: No report

5. Information Technology: No report

6. SOP/SOG Committee: No report

7. Miscellaneous: The landscaping project at station #2 has been completed. Station #1 will be completed shortly. Chris Haunz reported that he received information that the November mid-term voting will stay at Persimmon Ridge and will not be moved to our station #2.

The fire alarm display panel at Station #2 is not working. It needs to be serviced and most likely replaced. On a motion by Adam Hack and seconded by Joy Tabler, it was agreed that a cost not to exceed \$4,000 should be authorized to fix or replace the panel. . The motion was passed unanimously by the board.

At 7:42 pm a motion was made by Chris Haunz and seconded by Adam Hack that the board move into a closed Executive Session under KRS 61.810 (f) to discuss personnel related matters. A second motion was also made to remain in Executive Session under KRS 61.810 (g) to discuss litigation/contracts. Both motions were unanimously approved. Matt York and Jerry Nauert were asked to remain in the room.

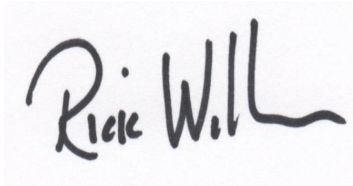
At 8:20 pm on a motion from Rick Williams, and seconded by Otis Florence and passed unanimously, the board moved out of Executive Session.

New Business: Nothing to discuss

The next scheduled PVFD Board meeting will be held at station #1, Monday, October 17, 2022 at 7:00 pm. The public as always is invited to attend.

Chris Haunz made a motion seconded by Rick Williams and passed unanimously by the board to adjourn the meeting.

Respectfully submitted

A handwritten signature in black ink that reads "Rick Will". The signature is written in a cursive, slightly stylized font. The "R" is large and loops around the "i". The "L" has a long, horizontal tail that extends to the right.

Rick Williams,
PVFD Secretary