



Pewee Valley Fire Protection District Board of Trustees Meeting November 15, 2021

Chairman Joe Burkhardt called the PVFD Board meeting, to order at 7:00pm. The following Board members were in attendance, Chris Haunz, Rick Williams, Joy Tabler, Adam Hack, Otis Florence, Todd Jones (Audio only). Also present Chief Bob Hamilton, Jerry Nauert, Matt York, Jamie Hundley, Neil McDevitt. The Chairman confirmed that we had a quorum.

The minutes of October 18, 2021 Board of Trustees meeting were approved on a motion from Adam Hack, seconded by Joy Tabler, and passed unanimously by the board.

Treasurer report- The treasurer reported the checking/savings account totaled \$862,093.43. On a motion by Rick Williams and seconded by Otis Florence the board unanimously accepted the financial reports and authorization was given to pay the submitted bills.

Chief's Report: There were 14 fire responses and 7 EMS runs during the month of October for a total of 21. Four of the runs were in Shelby County. An adjustor has been assigned to the Church parking lot insurance claim but to date no report back as to the outcome. The Oldham County fire Chief Association has adapted a final draft of the county wide Accountability Policy. A brief discussion was held as to the Assistant Chiefs monthly reports and suggested that there still needs to be a template followed for the reports by all three Assistant Chiefs.

1. Financial Review: Adam Hack reported on the RFP results for the Auditing Services needed to replace Troy King. Adam made a formal recommendation that we accept the proposal by RFH, PLLC out of Lexington for a first year fee of \$6,550. Rick Williams seconded the motion and it was passed unanimously by the board. Adam will start planning the 2021 audit with our RFH contact, Bradley Hayes.

2. Personnel Committee: Todd Jones suggested and the board agreed that the proposed Wednesday evening informational training meeting with the board and firefighters be pushed back to December 8. Todd and Chairman Burkhardt still need to set a meeting with the Chief and the three Assistant Chiefs.

3. Communication: No report

4. Grant Committee: Adam Hack and Chris Haunz reported that form 990 to keep the departments 501C status active for the next fiscal year was submitted to the IRS. The cost and detail needed was more than originally thought. In the future we need to consider the cost verses benefit in keeping the status active. Rick Williams reported that Chevron has accepted his volunteer hours and the PVFD Foundation should be receiving a direct deposit for \$500 soon. Joy Table asked that if there were specific grant needs that she be made aware of these. There is an organization called AFG (Assistance Firefighters Grant that she could use as a resource.

5. Information Technology: The department has transitioned to a new DATO backup system. As a result we may see a reduction in our fees to ABS.

6. SOP/SOG Updates: Two SOP's were brought to the board for review. The Investment Policy was reviewed and accepted without changes. The Training and Certification Policy had a few revisions and on a motion by Adam Hack seconded by Rick Williams was approved by the board. It was noted that both of these policies need to be turned into a digital format so they could be placed on the department website.

7. Miscellaneous: Chris Haunz stated that he received three prices for the purchase of needed fire hose. Chris made a motion that we accept the bid from 9-11 Fleet Services not to exceed \$8,000. Rick Williams seconded the motion and it was passed unanimously by the board.

New Business:

Joy Tabler reported that she has made contact with Seven County Services to begin dialogue on mental health training and resources for our firefighters, their families and the board. Joy will make another report at our next meeting as to progress in setting up training sessions.

A discussion was held regarding possible incentive pay policy changes needed as a result of now having three Assistant Chiefs. Discussions will continue at our next meeting.

Chris Haunz asked the board declare a broken laptop and docking station from engine #8431, an air compressor, and a toolbox, as surplus items. Rick Williams seconded the motion and it was passed unanimously by the board.

The next scheduled PVFD Board meeting will be held on Monday, December 20, 2021, at 7:00 pm. The public as always is invited to attend.

Rick Williams made a motion seconded by Chris Haunz and passed unanimously by the board to adjourn the meeting.

Respectfully submitted,

A handwritten signature in black ink that reads "Rick Will". The signature is written in a cursive, slightly slanted style.

Rick Williams,
PVFD Secretary