



## **Pewee Valley Fire Protection District Board of Trustees Meeting December 16, 2024**

Vice Chairman Joy Tabler called the PVFD Board meeting to order at 7:00pm. The following Board members were in attendance: Rick Williams, Adam Hack, and Steve Marcus, and Chairman Joe Burkhardt (Zoom). Also in attendance: Chief Matt York, Deputy Chief Chris Haunz, Jamie Hundley, John Leenerts, and Jeff Marklein. The Vice Chairman confirmed we had a quorum.

The minutes of the November 18, 2024 PVFD Board meeting were approved on a motion from Adam Hack, seconded by Steve Marcus and passed unanimously by the board.

**Treasurer Report** The board unanimously accepted the financial reports and authorization was given to pay the submitted bills.

**Chief's Report:** There are 33 active firefighters, 3 recruit and 3 junior firefighters. Chief York reported that there was a total of 21 total incidents since the last reporting period, of which 10 were fire runs and 11 were EMS assist. The Chief reported that John Leenerts attended an outside Chaplain training session and is now active as the department Chaplain.

**1. Financial Review:** The preparation work for the 2023-2024 audit is still active and ongoing.

At 7:15pm board member Rick Williams made a motion that the board move into executive session pertaining to KRS 61.810 (f) discussion of Personal matters. The motion was seconded and approved. At 7:30pm pm on a motion by Rick Williams, seconded and approved the board moved out of executive session.

**2. Personal Committee:** Rick Williams made a motion and seconded by Adam Hack that firefighter George Wiggins be appointed as Captain and Training Officer in the department. The motion also includes the resignation of Gregory Hack as Captain who has requested to step down from that position but remain as a firefighter. The motion was unanimously accepted.

**3. Communications:** No report

**4. Grant Committee:** Chief York announced that we were awarded the thermal imaging grant for a total amount of \$3,250 from the Fire Commission.

**5. Information Technology:** Station #1 is now fully functional with fiber. We have not completed the wireless phase. Station #2 should be completed the first week of January. Chris Haunz reported that a new computer is needed at Station #2.

**6. SOP/SOG:** No report.

**Miscellaneous:** Chief York requested that a new Fire Inspection module from First Due be purchased to assist Jamie Hundley in his work as Fire Marshal. On a motion from Rick Williams and seconded by Adam Hack and unanimously approved by the board approval was given to spend \$1,400 for a first subscription of the Fire Inspection module with annual authorizations of \$1,000 in subscriptions included as part of future budgets.

Chief York reported that he is dropping UniFirst Services as the company handling the departments cleaning and maintenance services due to service issues and rising costs.

**New Business:** The annual PVFD awards banquet has been set for March 8. Recommendations are need for a speaker.

The next scheduled PVFD Board meeting will be held at station #1, Monday, January 20, 2025 at 7:00 pm. The public as always is invited to attend.

Adam Hack made a motion which was seconded by Steve Marcus and the board unanimously agreed to adjourn the meeting.

Respectfully submitted,

A handwritten signature in black ink that reads "Rick Williams". The signature is written in a cursive style with a long, sweeping underline.

Rick Williams  
PVFD Secretary