



## Pewee Valley Fire Protection District Board of Trustees Meeting November 20, 2017

Chairman Joe Burkhardt called the meeting to order at 7:00 p.m. at station #2. The following members were present: Chris Haunz, Adam Hack, Rick Williams, Otis Florence (7:15) and Joy Tabler (7:20). Also present Chief Bob Hamilton (7:10) Troy King, Jeff Pence (Chief-Westport Fire District), and David Pendleton (Deputy Chief-Westport Fire District).

The minutes of the October 16, 2017, Board of Trustees meeting was approved on a motion from Chris Haunz, seconded by Adam Hack.

The treasurer reported the checking/savings account totaled \$843,400.71. The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Rick Williams and seconded by Chris Haunz.

**OLD BUSINESS** 1. Financial Review Committee – Chris Haunz is still evaluating moving our banking business to another

institution. Chris was asked to bring his final proposal to the next board meeting.

Audit – On a motion by Adam Hack and seconded by Chris Haunz the 2016-2017 PVFD Audit was accepted with a unanimous vote. Troy King, the auditor made note that this was the second year in a role that no exceptions were noted.

2. Chiefs Report – Chief Hamilton advised that there were again water rescues that took place on Ash Ave. during a recent storm. A brief discussion was held regarding how we might bill violators who go around and through barriers. No resolution was forthcoming.

Chief Hamilton reported the injury of a child at a birthday party held at station #2. A discussion followed on a need to develop a document that persons using the station must sign prior to using the facilities. Chief Hamilton will work on such a document.

The Chief reported that Rick Albers, Bill Renninger, Carey Hirtzel and Bob Hamilton recently completed certification as fire instructors for the State of Kentucky.

Personnel Committee – The committee has now finished the job descriptions for the Chief and Deputy Chief. The next step is to begin the process with job descriptions for the Captains and the Lieutenants.

3. Communications Committee – It was announced that the 2018 Awards banquet will be held February 3, 2018 at the Persimmon Ridge Clubhouse. Invitations will be sent.

4. Grant Committee – No report

5. SOP/Guidelines – Chris Haunz gave a demonstration to board on how to access the SOP guidelines on the PVFD website.
6. Administrative Committee – No Report
7. Information Technology Committee – Chris Haunz reported to the board that Conduent Government Services hosting and support services contract has been signed and should be on-line early next year.

Chris Haunz communicated that the IT committee unanimously agreed that we should move forward in accepting the estimate ABS developed on purchasing updated firewall protection for our two stations. On a motion from Chris Haunz and seconded by Otis Florence the board unanimously accepted the purchase of firewall protection from ABS not to exceed \$4,800.

#### 8. Miscellaneous:

Unit #8432 – Still no offer to purchase. Chief Hamilton will develop a disposal plan.

E&H Construction – No progress on fixing the three items identified at Station #2. Chief Hamilton will once again follow up with Mike Rippy of E & H. to develop plan.

Unit #8455 – Ladder is not functioning and the necessary part has been ordered. The ladder should be back in operation within the month.

Security Cameras – Chris Haunz reported that our selected vendor Master Path again walked again both stations to develop his final plan for the placement and installation of the cameras. On a motion from Chris Haunz and a second from Adam Hack the board unanimously approved the expenditure of \$11,200 to complete the project.

Chris Haunz reported that we received 3 bids for the replacement truck for unit #8498. Motion was made by Chris to accept the lowest bid which was from Oxmoor Ford. Joy Tablor seconded the motion. The board unanimously approved the bid from Oxmoor Ford not to exceed \$33,000.

Also on a motion from Rick Williams and seconded by Chris Haunz the board unanimously approved the expenditure, not to exceed \$6,400 to purchase the light package for the new unit from RCS. We have previously purchased a similar light package for the same price from RCS within the last 12 months.

The new truck committee reported that they held a pre bid meeting with potential bidders for the new truck. Seven companies were present with questions. The bids must be received by Wednesday, November 22. The committee will take 2 weeks to work thru the bids and make recommendations and decisions. As we still our on target to complete this process prior to January 1, 2018 there may be a need to call a special board meeting later for approvals.

Chairman Burkhardt reported that he authorized a request to purchase one additional pager which was cost effective to do so. His authorization was to spend an additional \$270 over the budget. The board made a motion and unanimously ratified Chairman Burkhardt's action.

## NEW BUSINESS

Adam Hack made a motion to declare unit #8498 surplus. The motion was seconded by Chris Haunz and approval by the board was unanimous.

Our tanker, unit #8467 is on loan to Westport Fire as theirs has been taken out of service.

Jeff Pence and David Pendleton, from Westport Fire asked to address the board and made an offer to purchase our tanker unit #8467.

A discussion by board members followed. Chris Haunz stated that the tanker was purchased 10 years ago for \$10,000 and we have put approximately \$9,000 into the unit for tires and other necessities. A board member related that because the water pressure in the Persimmon Ridge area has now been greatly increased and the hydrants have all been brought up to working order the need for using the tanker has been greatly reduced. Chief Hamilton stated that other fire departments within our region all have tankers which we could call upon should it be needed. The chief also stated that taking the tanker out of our fleet will not effect our next ISO rating. According to the Chief he poled officers in the department and they were in agreement that the tanker is no longer needed and could be sold.

Adam Hack made a motion and seconded by Chris Haunz to declare the tanker unit #8467 surplus. The motion passed unanimously.

Chairman Burkhardt asked the Westport Fire representatives in attendance to make an offer. They stated that they felt \$5,000 would be a fair price. On a motion by Rick Williams and seconded by Chris Haunz the board unanimously accepted the offer of \$5,000, with no warranty, and as is. Chief Pence immediately poled his board electronically and received approval of our offer and price. Chris Haunz will work with Westport Fire to handle the paperwork and transfer.

The next Board of Trustees meeting will be held Monday, December 18, 2017 at 7:00pm at **Station #1**. As always the public is invited to attend.

On a motion by Chris Haunz and seconded by Joy Tabler the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink that reads "Rick Williams". The signature is written in a cursive, flowing style.

Rick Williams, PVFD Secretary