



Pewee Valley Fire Protection District Board of Trustees Meeting December 16, 2019

Chairman Joe Burkhart called the meeting to order at 7:00pm. The following members were present: Otis Florence, Joy Tabler, Adam Hack, and Chris Haunz, Todd Jones. Also present Chief Bob Hamilton, Jerry Nauert.

The minutes of November 19, 2019 Board of Trustees meeting were approved unanimously on a motion from Chris Haunz and seconded by Adam Hack.

Treasurer report- The treasurer reported the checking/savings account totaled \$ 727,651,09. The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Otis Florence and seconded by Todd Jones.

Chief's Report: Chief Hamilton reviewed the National Average of Fires: EMS runs being 60/40. In Pewee Valley, our average is 51 Fire: 49 EMS. Year to date there are 277 total incidences.

Chief Hamilton spoke about the report from Officer Greg Larimore where Engine 8492 and a passenger vehicle driving on Hwy. 146 hit mirrors causing minimal damage. This will not be an expense turned into insurance. Chief Hamilton also described a weekend incident where we had minimal turn out of firefighters to a Skid Loader fire in Shelby County. Matt York called South Oldham for assistance and Pewee was cancelled. Chief Hamilton described an arsonist fire in Lagrange where there were accelerants found and the Police arrived first. The arsonist was resistive and taken into custody.

Otis Florence commented that at recent Pewee Valley City Council, there were questions raised about 3 missed runs. Chief Hamilton addressed each one individually. One incident involved downed power lines and Officer Larimore called PVFD, who then called South Oldham and once PVFD arrived, South Oldham was relieved. Second, an OCEMS Run in Fraziertown was delayed due to lack of house numbers to determine location. Discussion followed about a review of copy of ordinance on house number size/location requirements. Third there was a slow turn out due to OC EMS not stationed in South Oldham area as expected. Response was slow. Discussion with Chief about our Agreements with neighboring departments for mutual aid. Are there peak times where an additional paid staff member is warranted?

Chief Hamilton's weekly handling of invoice opening and processing was done in a timely manner.

- 1. Financial Review:** Adam Hack has exported files in preparation for audit. He will work to complete over the holidays and send to Troy King. Adam also commented on the 10 year forecast and explained the spreadsheet to newest board member Todd Jones. Adam reported that he had not yet received the Stock Yards Bank credit card statement. He discussed cash accounts, specifically the investment sweep account is not getting expected interest growth. Chris Haunz commented that this is being discussed with Scott Norton on Adjusting this to the savings account . The suggested adjustment would be putting \$600K into an interest savings account and keeping only \$100K in the sweep checking account. This would likely result in approximately \$300-\$400 interest on our money.
- 2. Personnel Committee:** Joe Burkhart reviewed the 2019 performance review process utilized by Chief Hamilton as a way of growth and improvement of his firefighters. Joe will invite Todd Jones to become a member of this committee.
- 3. Communications:** In Rick Williams absence, quick review of calendar.
- 4. Grant Committee:** There is no update on the reapplication for the 501c3 status. The first attempt to reinstate was declined. We cannot apply for grants until this status is reinstated.
- 5. SOP/Guidelines:** No Policies to review at this time.

6. Information Technology Committee: Chris Haunz reports we will need to migrate from Microsoft Mail Server to New Server (365 Microsoft Office). This will be done by first moving emails to the cloud, then to Office. Also, Chris reports the computer in the shared office at Station 1 needs to be replaced at estimated \$880. Adam made motion to approve purchase of new computer up to \$1000. Chris seconded this motion and it was approved.

7. Miscellaneous: There are no updates on signage for Station 2.

The Chief's current vehicle has received four solid price bids. Otis made a motion to accept the highest Bid and Todd second this motion. The board voted to accept the highest Bid at \$4250 From Gallatin Count Fiscal Court for the EMA Director. Oldham County Fiscal Court meets tomorrow and will vote on multi-vehicle purchase which includes the F150 Ford for Chief Hamilton.

Training and Run Status report/spreadsheet was generated showing all runs plus fire runs only and then trainings. These numbers are guidelines for Chief Hamilton to use in performance reviews and to capture incentive pay. This report was generated through Firehouse Software.

Duracell batteries and all SCBA packs have been inspected. Two packs were found to have corrosion and both had to be replaced at cost of \$2000/each for total of \$4000.

Discussion of Dialer at Station 2 Failures. The IP internet dialer is dropping connectivity. The cost of switching to a cellular dialer will cost of \$1579.29 one time fee, plus \$660/annual monitoring fee. The current dialer is through AT&T and it's \$72/month through an agreement with Alliant. They provide an internet protocol device at Station 2 now. In order to switch to Cellular dialer, we would need copper line and a cellular device. Chris will get more information regarding the AT&T Controller Device and report back to the board.

New Business

The PVFD Banquet will be held at the 314 Exchange venue on Mt. Mercy Road on January 25, 2020.

Jerry Nauert working to get Oldham Era to cover story on Amanda Moore and her National competitions.

Station 2 update- resident/tenant Aaron Mills truck still in parking lot. Chief Hamilton will inform Aaron that it must be moved.

Chief Hamilton reported on Dec. 8th Yule Log Community Event in Pewee Town Square. The Chili was donated by Crestwood Meats and the City of Pewee Valley provided hot dogs and buns. The sale of food raised \$637 for the Crusade For Children. Denise and Greg were instrumental in the success of this event.

The next scheduled PVFD Board meeting will be held at Station #1, Monday, January 20, 2020 at 7:00pm. The public as always is invited to attend.

Adam Hack made a motion seconded by Otis Florence and passed unanimously to adjourn the meeting.

Respectfully submitted,



Rick Williams, PVFD Secretary

Thanks to Joy Tabler for taking the minutes in the Secretary's absence.