

Pewee Valley Fire Protection District Board of Trustees Meeting December 18, 2023



Chairman Joe Burkhardt called the PVFD Board meeting, to order at 7:00pm. The following Board members were in attendance: Chris Haunz, Otis Florence, Todd Jones (Zoom), Rick Williams (Zoom), Adam Hack. Also in attendance: Chief Matt York, Jerry Nauert, Jamie Hundley, John Leenerts, Steve Marcus, and Tim Kramer. The Chairman confirmed that we had a quorum.

The minutes of the November 20, 2023 PVFD Board meeting were approved on a motion from Adam Hack seconded by Chris Haunz, and passed unanimously by Board.

Treasurer Report The board unanimously accepted the financial reports and authorization was given to pay the submitted bills.

Chief's Report: There are 32 active firefighters and 1 recruit and 3 junior firefighters. There was a total of 26 incidents since the last reporting period. 12 were fire runs and 14 were EMS assist.

1. Financial Review: Adam Hack reported that he forwarded the final draft Audit report to the board members and did not receive any comments or questions. Adam made special mention that once again the report noted that there were zero corrected or uncorrected differences and no material weaknesses or significant deficiencies in internal control over financial reporting in the audit report. On a motion by Chris Haunz and seconded by Todd Jones, the board unanimously accepted the draft audit report and instructed RFH CPA to issue the audit report.

On a motion from Chris Haunz and seconded by Adam Hack, the board approved a reinvestment of up to \$150,000 in a six month T-Bill instrument. These are funds generated from T-Bills which will mature as of December 31, 2023.

At 7:25 pm a motion was made by Rick Williams and seconded by Todd Jones that the board move into a closed Executive Session under KRS 61.810(f) to discuss personnel related matters. The motion was unanimously approved. Joe Burkhardt, Otis Florence, Todd Jones, Rick Williams, Adam Hack and Chris Haunz were present from the Board and Chief Matt York was also a participant. At 8:11 pm on a motion from Chris Haunz and seconded by Otis Florence and passed unanimously, the board moved out of Executive Session.

2. Personal Committee: Todd Jones made a motion which was seconded by Adam Hack to accept an employment agreement amendment for Chief York which includes a compensation increase of \$2,400

per pay period, \$64,200 for the year. All other documentation stays the same and the employment agreement amendment will become effective December 30, 2023. The motion was unanimously approved by the board. Todd Jones made a second motion to increase Deputy Chief Haunz's stipend to \$700 per month. Adam Hack seconded the motion which was then approved by the board with Chris Haunz abstaining. Adam Hack made a third motion to approve the proposed edit to the Incentive policy which includes prior changes communicated in writing and two verbal adjustments discussed at the board meeting. One verbal change allows for the inclusion of board meetings to qualify for a fixed single point per participation for firefighters. A second change moves the pay cycle from weekly to monthly. Chris Haunz seconded the motion which was unanimously approved by the board.

3. Communications: No report.

4. Grant Committee: Still waiting on the Head Trust Grant. We have applied for two additional grants: a PPE grant and a Thermal Imaging grant, both from the state.

5. Information Technology. No report

6. SOP/SOG Committee: No report

7. Miscellaneous: Jerry Nauert reported that he and Chief York are still discussing date and location sites for the annual Awards banquet. More details to follow.

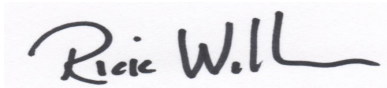
New Business:

No new business

The next scheduled PVFD Board meeting will be held at station #1, Monday, January 15, 2024 at 7:00 pm. The public as always is invited to attend.

Otis Florence made a motion seconded by Chris Haunz and passed unanimously by the board to adjourn the meeting.

Respectfully submitted,

A handwritten signature in black ink that reads "Rick Williams". The signature is written in a cursive, flowing style.

Rick Williams, PVFD Secretary