

Pewee Valley Fire Protection District Board of Trustees Meeting December 20, 2021



Chairman Joe Burkhardt called the PVFD Board meeting, to order at 7:00pm. The following Board members were in attendance, Chris Haunz, Rick Williams, Adam Hack, Otis Florence, Todd Jones. Also present Chief Bob Hamilton, Jerry Nauert, Matt York, Mrs. York, Matthew Blanton, Jamie Hundley, Joseph Davidson, Carey Hirtzel, John Leenerts, Jordan Mamrak, Cody Hiser, Easter Hiser, Tim Richter, Neil McDevitt. The Chairman confirmed that we had a quorum.

The minutes of the November 15, 2021 Board of Trustees meeting was approved on a motion from Otis Florence, seconded by Todd Jones, and passed unanimously by the board. The minutes from the Called Meeting of November 29, 2021 Board of Trustee meeting was approved on a motion by Otis Florence, seconded by Todd Jones and passed unanimously by the board. The minutes from the Called meeting of December 13, 2021 Board of Trustee meeting was approved on a motion from Adam Hack, seconded by Chris Haunz and unanimously approved by the board.

Treasurer report- The treasurer reported the checking/savings account totaled \$1,098,454.87. Adam Hack reported that two payments from Oldham County and one from Shelby County were received this month. On a motion by Rick Williams and seconded by Otis Florence the board unanimously accepted the financial reports and authorization was given to pay the submitted bills.

Chief's Report: There were 11 fire responses and 11 EMS runs during the month of November 2021, for a total of 22. There currently are a total of 34 active firefighters and 2 trainees. Amanda Moore has deployed to western Kentucky with Team Rubicon to help with disaster mitigation. There were four firefighters preparing to leave this past weekend for western Kentucky but were cancelled by KY EM.

1. Financial Review: Adam Hack reported that the engagement letter with RFH, PLLC has been signed. For a fee of \$6,550 they will handle this years audit. Adam Hack will meet with them soon to begin documentation exchanges.

2. Personnel Committee: Joe Burkhardt presented to the board three Board Resolutions that the Personnel Committee would like the board to review and if agreed upon to approve. They were as follows:

PVFD Board Resolution #1
December 20, 2021

In November 2021 a firefighter brought forth a complaint to Assistant Chief Matt York of inappropriate verbal and offensive interactions by his supervisor and other members of the fire department towards him. Assistant Chief Matt York informed Chief Bob Hamilton of the complaint in light of the facts and circumstances. This information was then reported to the PVFD Board Personnel Committee. The PVFD Board received information from the Personnel Committee and determined that there was merit to the complaint. Representatives of the PVFD Board met with both the complainant and those others directly involved in an attempt to get a thorough understanding of the relevant events and interactions. This information was shared with the PVFD Board. The PVFD Board met on December 13, 2021 and again on December 20, 2021, in which we reaffirmed its position, and departmental policy, against any form of a perceived hostile work environment or retaliation.

The PVFD Board directed the enactment of the following:

- Carey Hirtzel, Cody Hiser, Joe Davidson and Jacob Turner (Turner is on inactive duty and has been for a number of months) are advised that inappropriate verbal interaction with other department personnel will not be tolerated. It violates department policy. If such inappropriate verbal interaction continues it may result in further Board action. Copies of this Board Resolution will be placed in their respective personnel files.
- It is noted that the department will be scheduling sensitivity training for all department personnel and will require a self-certification of the receipt of the department policy on such matters.
- Carey Hirtzel, Cody Hiser and Joe Davidson are hereby reinstated to active status.
- Jacob Turner, who is currently on inactive duty, will remain on administrative leave.

Adam Hack made a motion to accept Resolution #1 which was seconded by Todd Jones and unanimously approved by the board.

PVFD Board Resolution #2
December 20, 2021

The PVFD Board has been considering the reorganization of its senior command staff as the result of Chief Bob Hamilton's desire to step down from his position as Chief. It is Chief Bob Hamilton's desire to remain active within the department as an active operating member. Chief Bob Hamilton has served the PVFD for decades and has been chief for over twenty years. We have been fortunate to have his experience and dedication in his service as Chief. It is recommended that he be assigned to a position as a Major within the department with a proper array of duties and special projects as a Major.

Furthermore, Assistant Chief Carey Hirtzel has expressed his interest in stepping down from his position as an Assistant Chief. He has faithfully served in fire protection at PVFD for decades. Assistant Chief Carey Hirtzel would like to remain active in the department and will accept a responsibility commensurate with his skills and experience. It is recommended that he be assigned to a position as a Captain within the department with a proper array of duties and special projects as expected of any other Captain.

We are indeed fortunate to have two well qualified and experienced candidates for the Chief's position. The PVFD Board makes the following appointments:

- Department Chief—Matt York
- Department Deputy Chief—Chris Haunz.

The above reorganization will become effective as of January 1, 2022.

Rick Williams made a motion to accept Resolution #2, which was seconded by Adam Hack and approved by the Board. Chris Haunz abstained.

December 20, 2021

The Personnel Committee makes a recommendation that starting January 1, 2022, the PVFD Board approve the following remuneration for new Chief York, and new Deputy Chief Haunz. Chief York will receive a \$600 monthly remuneration, and Deputy Chief Haunz will receive a \$300 monthly remuneration. This will be an eighteen month salary period which will move us to be in line with our fiscal year. However it is noted that salary treatment can take place whenever the board approves.

Rick Williams made the motion to accept Resolution #3, which was seconded by Adam Hack and approved by the Board. Chris Haunz abstained.

3. Communication: No report

4. Grant Committee: No report

5. Information Technology: Chris Haunz reported that a wireless upgrade is in the works for both Station #1 and Station #2. There will be no password changes.

6. SOP/SOG Updates: No Report

7. Miscellaneous: Joe Burkhardt reported that there will be a mental health training session for all firefighters on Wednesday, January 26th, at both the day and evening training sessions.

Chris Haunz submitted an invoice from Rollnack Hose Management System for the purchase of a power roller and battery pack. At a previous meeting the board approved the purchase not to exceed \$6,000. Because of a need for an additional item Chris asked that the new approval by the board be set not to exceed \$7,400.00. On a motion by Rick Williams and seconded by Chris Haunz the motion was unanimously approved. It is noted that South Oldham will eventually split the cost with PVFD and our cost in the end will be \$3,700.

New Business:

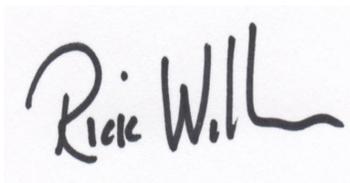
Jerry Nauert, Public Information Officer will notify Judge Executive Voegele as well as provide press releases to the Oldham Era and the Shelby Sentinel of the new appointments of Chief York and Deputy Chief Haunz.

Before the meeting concluded Chairman Burkhardt expressed on behalf of the board our gratitude and appreciation to Chief Hamilton for his time, and expertise given to the PVFD for his many years of service as Chief.

The next scheduled PVFD Board meeting will be held on Monday, January 17, 2021, at 7:00 pm. The public as always is invited to attend.

Adam Hack made a motion seconded by Chris Haunz and passed unanimously by the board to adjourn the meeting.

Respectfully submitted,

A handwritten signature in black ink that reads "Rick Will". The signature is written in a cursive, slightly slanted style.

Rick Williams,
PVFD Secretary

