



## **Pewee Valley Fire Protection District Board of Trustees Meeting February 15, 2021**

Chairman Joe Burkhardt called the PVFD Board meeting, via Zoom, to order at 7:00pm. The following Board members were in attendance ( both audio and visual ): Chris Haunz, Adam Hack, Todd Jones, Rick Williams, Otis Florence. Also present (audio and visual) Chief Bob Hamilton, Jerry Nauert. The Chairman confirmed that we had a quorum.

The minutes of January 18, 2021 Board of Trustees meeting were approved on a motion from Adam Hack and seconded by Chris Haunz.

**Covid Report** – Chris Haunz reported that he believes that all firefighters have received their two vaccine shots. To the best of his knowledge very few had lasting effects from the second shot.

**Treasurer report-** The treasurer reported the checking/savings account totaled \$847,427.74. The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Rick Williams seconded by Todd Jones, and approved by the board.

Adam Hack noted that CARES funds of \$35,300 was received from the State of Kentucky thru the City of Pewee Valley and deposited. This money is to be used to offset personnel expenses on run details. It was recommended that a separate line item be established to indicate that the CARES money is separated from other miscellaneous income.

**Chief's Report:** No report

1. **Financial Review:** Adam Hack has been in contact with Kelly King and Associates and they are working through the audit documents. A draft Audit will be submitted to the board in advance of our March meeting. A review of The Investment Policy is being tabled as we are currently not in a position to invest. The review will be reinstated at such time we get closer to reinvesting.

After last months meeting Chris Haunz provided the board with the Insurance renewal quote from VFIS. Since it was decided last year to only bid the business every two years additional quotes were not requested. On a motion from Rick Williams, seconded by Chris Haunz it was unanimously agreed to accept the quote from VFIS. Their invoice for \$23,793.77 will be submitted and paid.

2. **Personnel Committee:** Todd Jones reported that the Chief is still working on the command staff reviews. A report of new goals and objectives will be forthcoming at the next meeting. Todd is considering a new process that he might submit for use in the next several months. It is a 360 review system where more direct feedback is requested from the volunteers by the personnel committee to assist the command staff. The board was highly in favor of hearing more about this new idea from Todd.

Chairman Burkhardt related that he has initiated several calls on his announced plan to hold one on one conversations with board members on a variety of subjects. His conversations have been highly constructive.

3. **Communications:** No report
4. **Grant Committee:** No report
5. **Information Technology Committee:** The firewall has been updated. The new email system is working well. There has been no movement on the firehouse software issues with Oldham County dispatch.

**6. Miscellaneous:**

Truck # 8476 – New pump has yet to be installed

Truck # 8433 - Tie rod ends are bad. Estimated repair cost \$1,200.

Truck # 8489 - Trouble starting. Installed new battery but didn't help. Still investigating other options.

The Fireman Residency Policy is still being reviewed by the Chief and Jerry Nauert and will be submitted for approval at the next meeting.

Jerry Nauert reported on the status of the Communication –Social media policy release that was sent to the board for their review. Jerry reported that after the boards comments he had sent the final copy to Chief Hamilton for his review. Chairman Burkhardt asked that Chief Hamilton release the final version to the firefighters as soon as possible.

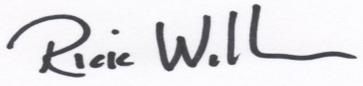
**New Business:**

Chairman Burkhardt reported that the board terms for Todd Jones and Rick Williams will be up for renewal in June. In the case of Todd who is a board appointee Joe will contact the Judge Voegele in April for reappointment. Rick Williams who holds an elected term will need to submit his name for voting in June.

The next scheduled PVFD Board meeting will be held via video conference on Monday, March 15, 2021 at 7:00pm. The public as always is invited to attend.

Adam Hack made a motion seconded by Otis Florence and passed unanimously by the board to adjourn the meeting.

Respectfully submitted,

A handwritten signature in black ink that reads "Rick Williams". The signature is written in a cursive style with a long horizontal flourish at the end.

Rick Williams,  
PVFD Secretary