



Pewee Valley Fire Protection District Board of Trustees Meeting August 19, 2019

Chairman Joe Burkhardt called the meeting to order at 7:15 p.m. The following members were present: Joy Tabler, Chris Haunz, Rick Williams, Otis Florence, Adam Hack. Also present Chief Bob Hamilton Asst. Chief Carey Hirtzel, Jerry Nauert.

The Minutes from the July 15, 2019 meeting were approved on a motion from Chris Haunz, seconded by Joy Tabler and approved unanimously by the board.

The treasurer reported the checking/savings account totaled \$ 427,135.43. The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Rick Williams and seconded by Otis Florence.

Rick Williams made a motion and seconded by Otis Florence to move all room rental income to the General Fund to be consistent in where these funds are accounted for. The vote was unanimous.

A discussion was held on formalizing the bookkeeper job as a named position on the board. On a motion by Chris Haunz and seconded by Joy Tabler the board unanimously approved making the bookkeeper a named position and approved Adam Hack to continue serving in that position.

Chairman Joe Burkhardt announced that Joe McWilliams submitted his resignation from the Board to Judge Voegelé. It is anticipated that Judge Voegelé will accept our input in selecting a replacement. Chairman Burkhardt encouraged the board to notify him of any recommendations.

Rick Williams made a motion, which was seconded by Otis Florence to name Joy Tabler as the replacement for Joe McWilliams as Vice Chairman. Joy Tabler asked that she be given time to consider accepting the open position. On a motion by Adam Hack and seconded by Chris Haunz the board voted unanimously to table the prior motion to our next meeting in September.

Chiefs Report – There are 41 active firefighter and 4 trainees..

1. **Financial Review** – Adam Hack and Chris Haunz recently met with Troy King to begin collecting data for our next audit. Their intent is to have all the materials to Troy by our next meeting in September.
2. **Personnel Committee** –The review of the revised Job Description for Lieutenant was tabled until the next meeting
3. **Communications Committee** – no report
4. **Grant Committee** –Joy Tabler reported that Chief Hamilton received notification that we received a matching fund grant of \$1,500 from the Division of Forestry.

Chris Haunz made a motion which was seconded by Otis Florence to approve a \$600 replacement check to the IRS for the check that was previously voided. This check is to move along our 501C 3 reinstatement.

5. **SOP Committee** – Residency SOP Policy was tabled until our next meeting.
6. **Information Technology Committee** As of January 1, 2020 our mail server will no longer be receiving security updates. Chris Haunz announced that he is evaluating next steps.
7. **Miscellaneous** – The parking lot sealing and striping will take place tomorrow morning, August 21.

NEW BUSINESS

Joy Tabler reported that the Pewee Valley Summer Picnic was a large success in large part due to the participation of the PVFD food booth. Chris Haunz reported that \$860 was given to the Crusade for Children from the sale at the food booth

A brief discussion was held on the accuracy of the Quarterly Statistical Summary of runs and training report which was distributed by Adam Hack. It was agreed that the report is a work in process and is useful in showing trends to be watched.

Joe Burkhardt and Chief Hamilton will give their annual presentation to the Oldham County Fiscal Court tomorrow, August 20.

The next scheduled PVFD Board meeting will be held at Station #1, Monday, September 16, 2019 at 7:00pm. The public as always is invited to attend.

On a motion by Rick Williams, seconded by Otis Florence and passed unanimously by the board the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink that reads "Rick Williams". The signature is written in a cursive style with a long horizontal flourish at the end.

Rick Williams, PVFD Secretary