



## **Pewee Valley Fire Protection District Board of Trustees Meeting April 15, 2019**

Vice-Chairman Joe McWilliams called the meeting to order at 7:00 p.m. The following members were present: Joy Tabler, Chris Haunz, Rick Williams, Adam Hack, Otis Florence. Also present Chief Bob Hamilton, Jerry Nauert, Carey Hirtzel, Daniel York.

The Minutes from the March 18, 2019 meeting were approved on a motion from Otis Florence, seconded by Joy Tabler and approved unanimously by the board.

The treasurer reported the checking/savings account totaled \$521,917.52. The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Rick Williams and seconded by Joy Tabler.

Chiefs Report –We currently have 40 active firefighters and three trainees. The Chief reported that the Eastwood Fire EMS moved their ambulance and personnel out of station #2 on March 31. The Chief reported that two very good training sessions were hosted by the Kentucky Fire Commission.

1. **Financial Review** – The first draft of the 2019-2020 budget will be given to the board in May with plans to have it approved in June.
2. **Personnel Committee** – No report
3. **Communications Committee** – No report
4. **Grant Committee** – No report
5. **SOP Committee** – Two weeks before the next board meeting the SOP committee will provide board member five SOP's that will be reviewed and approved at the May meeting. Three of those SOP's will be the Travel & Expense Reimbursement Policy; Firefighter Residency Program; and Acknowledgement and policy procedures. The committee will choose two other SOP's to review.
6. **Information Technology Committee** – No report
7. **Miscellaneous** – The External cameras have been installed and in working order at Station #1. Station #2 will be completed this week.

### **NEW BUSINESS**

There is a property owner representative board position that will be up for election on June 22, 2019. The current position is held by Joe Burkhardt. As required by KRS 75.031 the notice for the open position election must be advertised 30 days prior to the election. Secretary Rick Williams will place the ad in the Oldham Era on May 16.

At a recent trade show (FDIC) members of the department were able to observe a new type of inflatable boat that would be excellent for the needs of our department in use for shallow water rescue. We currently do not have any rescue watercraft. The boat is on special for \$2,149. On a motion by Chris Haunz and seconded by Joy Tabler the board approved the purchase of this boat not to exceed \$2,300 pending additional reasonable research by Chris Haunz.

It was discussed that there is a need to review the Procurement and Procedures Policy and to tighten up the purchase agreement to determine when it is necessary or not necessary to seek board approval on purchases. The SOP committee will take on this review and report their recommendation to the full board.

After reviewing three bids a motion was made by Otis Florence and seconded by Joy Tabler to accept the purchase of four sets of turnout gear from 911 Fleet & Fire Equipment for \$2,879.00 per set. Authorization was given to exceed the budget by \$300. The board vote was unanimous.

The next scheduled PVFD Board meeting will be held at Station #1, Monday, May 20, 2019 at 7:00pm. The public as always is invited to attend.

On a motion by Chris Haunz, seconded by Rick Williams and passed unanimously the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink that reads "Rick Will". The signature is written in a cursive style with a long horizontal flourish at the end.

Rick Williams, PVFD Secretary