



## Pewee Valley Fire Protection District Board of Trustees Meeting July 16, 2018

Chairman Joe Burkhardt called the meeting to order at 7:00 p.m. The following members were present: Joe McWilliams, Rick Williams, Otis Florence, Joy Tabler, Adam Hack, and Chris Haunz. Also present Chief Bob Hamilton.

Chiefs Report – There are currently 38 active firefighters and 8 trainees in the department.

Newly Appointed/elected Trustee update – Joe McWilliams has been reappointed to the board and sworn in to a three year term (2019-2021) by Oldham County Judge Executive David Voegel. Adam Hack was once again elected as the firemans representative on the board to a four year term (2018-2022)

Election of 2018/2019 PVFD Board Officers – A motion was made by Rick Williams, seconded by Joe McWilliams and unanimously passed that the board officers remain the same for the next fiscal year. Those officers are: Joe Burkhardt Chairman, Joe McWilliams Vice Chairman, Rick Williams Secretary, and Adam Hack Treasurer.

The minutes of the June 18, 2018 Board of Trustees meeting was approved unanimously by the board.

The treasurer reported the checking/savings account totaled \$724,608.28. The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Rick Williams and seconded by Joe McWilliams.

**OLD BUSINESS** 1. Financial Review – Chris Haunz and Adam Hack are scheduled to meet with Troy King, Kelly

King & Co. CPA to begin work on this years audit.

Registration and board reporting (SPGE 100), pay registration fee KRS 65A.090, and posting of budget online KRS 65A.080 have all been completed.

Switch to Stockyards Bank from Fifth Third is more than half complete

2. Personnel Committee – Joe Burkhardt asked that the board be advised when issues arise that may be perceived to be troubling to the department even if they are found to be a non issue later.

Personnel Committee is now working on job descriptions for Lieutenants and Captains.

3. Communications Committee – no report

4. Grant Committee – Joy Tabler was reminded that grant requests for the Head Trust Grant can be resubmitted every six months. She will begin the process.

5. SOP/Guidelines – no comment

6. Administrative Committee – no comment

7. Information Technology Committee – There have been recent issues with our Spectrum internet service going down. Chris Haunz has been working with their service department to resolve the problem.

8. Facility Use Committee– Joe McWilliams and Rick Williams will make a report to the board at the August meeting.

9. Miscellaneous:

- a. Unit 8432- The truck was sold but broke down leaving the area. The unit was towed to be fixed. Looks like the fuel filter housing was cracked. Casey County Fire District still wants the unit for \$4,000. The unit should be repaired and good to go with about \$1,000 in repairs. The board will be advised if there are any further complications on the sale.
- b. E&H Construction – Everything is now complete and project closed. All Liens have been removed.
- c. New Radios – The switch over should take place next Monday. Station #2 is 100% installed. Station #1 80% installed. Radios still need to be programed.
- d. Fiscal Court PVFD financial presentation – Joe Burkhardt and Chief Hamilton will make the PVFD presentation to Fiscal Court on August 7, at 2:00 pm.

### **NEW BUSINESS**


1. On a motion from Rick Williams and seconded by Joy Tabler and passed unanimously by the board, previously made changes to the Procurement and Purchasing Policy were reconfirmed and the policy updates will be added to the SOP site on the PVFD webpage.
2. Chief Hamilton made mention that each year Oldham County Dispatch (OCD) receives funds from each fire district based on PVA revenues. The funds are used for CAD (Committee Aided Dispatching). This year our obligation is \$1,680 which is due July 15. The Chief asked that since there is no budget or accountability for how these funds are used that we support the Oldham County Fire Chiefs Association who will be asking OCD to report how the funds are used.
3. The following requests were made by Chris Haunz for approval to purchase.
  - a. Clips for the new radios. The clips that came with the radios are not acceptable. Motorola will give a 38% on 43 clips. Total cost \$1,244.85
  - b. Due to the new radios there is a need for another charger, 3 cables and 3 head sets for the trucks. Total cost is \$2,800.00

On a motion by Otis Florence, seconded by Rick Williams the motion passed to approve the purchases.

The next scheduled PVFD Board meeting will be held at Station #1, Monday, August 20, 2018 at 7:00pm. The public as always is invited to attend.

On a motion by Joe McWilliams, seconded by Otis Florence and passed unanimously the meeting was adjourned.

Respectfully submitted,



Rick Williams, PVFD Secretary