



## **Pewee Valley Fire Protection District Board of Trustees Meeting February 18, 2019**

Chairman Joe Burkhardt called the meeting to order at 7:00 p.m. The following members were present: Joy Tabler, Chris Haunz, Rick Williams, Joe McWilliams, Otis Florence. Also present Chief Bob Hamilton., Jerry Nauert, Carey Hirtzel.

The Minutes from the January 21, 2019 were approved on a motion from Chris Haunz , seconded by Otis Florence and approved unanimously by the board.

The treasurer reported the checking/savings account totaled \$831,239.91. The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Rick Williams and seconded by Joy Tabler. The approval included a check payment of \$259,248.00 to Spartan Motors for our equity responsibilities for the new fire truck.

Chiefs Report –We currently have 40 active firefighters. It was a fairly busy month with 29 fire calls, including a major rollover accident on I-71. There also was a small electrical fire at the Friendship Manor assisted Living facility. The Chief and Assistant Chief will be working with their staff to evaluate lessons learned in regards to evacuation procedures in place.

1. **Financial Review** – On a motion from Chris Hauz and seconded by Otis Florence the board approved the Insurance renewal bid from the Sterling G. Thompson Company, LLC, our current vendor. The cost for the new fiscal year will be \$25,127.01, which includes an Accident an Sickness policy for \$1,646.00.
2. **Personnel Committee**- Chief Hamilton reported that the performance reviews were completed and everyone felt positive about the process. Chief Hamilton will be reporting his 2019-2020 goals to the personnel committee who will in return share it with the board at the March meeting.
3. **Communications Committee** –There are three items on the spreadsheet of Board Duties for the month of February. All three of these items are on tonight’s agenda.
4. **Grant Committee** – No report
5. **SOP Committee** – Jerry Nauert provided the board draft copies of two new forms that should become part of a tracking program to insure firefighters as well as board members are receiving and understanding SOP’s. These draft forms: Receipt and Acknowledgement Policy & Procedures, and Changes in Policy and Procedures, will be discussed next meeting after board members have had a chance to review.
6. **Information Technology Committee** – No report
7. **Miscellaneous** –
  - External Cameras – Devices are in hand and we are waiting for them to be installed by the vendor.
  - Eastwood EMS - Personnel are onsite at station #2. They will be there approximately another two weeks.

Surplus Personal Equipment – A list of surplus gear, (coats and pants), including sizes and serial numbers of each item was presented to the board by Chief Hamilton. Also given to the secretary was a letter from the Chief of the Dunnville Volunteer Fire Department, stating that if we donate said items to his department they would accept it as is, and hold us harmless from any liability from anyone wearing said gear. On a motion by Rick Williams, seconded by Joy Tabler and unanimously approved, the board granted permission for the chief to donate the surplus coats and pants to the Dunnville Volunteer Fire Department, Casey County Kentucky.

2017/2018 Training/Run Attendance Reports – Firefighter training and run attendance reports for 2017 and 2018 were given to the board for their review. A discussion followed on what these reports actually tell us and what additional information is needed to make these reports more relevant. Chris Haunz and Chief Hamilton will think more about this and at the next meeting in March provide additional input.

Firefighter Residency Program – The SOP for this policy will be distributed to the board in final form prior to the next meeting and further discussion will be held in March.

### **NEW BUSINESS**

A nice article and picture about our recent PVFD Awards Banquet was published in the Shelby Sentinel and also should be appearing in the Oldham Era. This is a result of the extra efforts put forth by Jerry Nauert.

Chris Haunz reported that Matt Nelson, a member of the South Oldham Fire Department, is providing consultation to the PVFD in the installation of the Firehouse software program.

The next scheduled PVFD Board meeting will be held at Station #1, Monday, March 18, 2019 at 7:00pm. The public as always is invited to attend.

On a motion by Chris Haunz, seconded by Otis Florence and passed unanimously the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink that reads "Rick Williams". The signature is written in a cursive, flowing style.

Rick Williams, PVFD Secretary