



Pewee Valley Fire Protection District Board of Trustees Meeting July 20, 2020

Chairman Joe Burkhardt called the PVFD Board meeting, via Zoom, to order at 7:00pm. The Board Secretary called the roll and the following Board members were in attendance (both audio and visual): Chris Haunz, Adam Hack, Otis Florence, Rick Williams, Todd Jones, and Joy Tabler. Also present (audio and visual) Chief Bob Hamilton, Jerry Nauert. The Chairman confirmed that we had a quorum.

Chairman Burkhardt congratulated Joy Tabler on her reappointment to our board and then asked that the board nominate and vote on the election of officers for the 2020-2021 fiscal year. Otis Florence made a motion that the slate of current officers be kept the same. Those officers are: Joe Burkhardt Chairman, Joy Tabler Vice Chairman, Rick Williams Secretary, Chris Haunz Treasurer, and Adam Hack Bookkeeper. Rick Williams seconded the motion and the vote to retain the same officers passed unanimously.

The minutes of the June 15, 2020 Board of Trustees meeting were approved on a motion from Adam Hack, seconded by Otis Florence and unanimously approved by the board.

Treasurer report- The treasurer reported the checking/savings account totaled \$558,635.21. The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Rick Williams seconded by Todd Jones, and unanimously approved by the board.

Chief's Report: Thru June the fire department has made 148 runs of which 72 were fire runs and 76 EMS runs. In June alone there were 17 EMS runs which is significant. The chief reported that there are 200 plus cases of Covid-19 at the Ky. Correctional Institution for Women on Ash Avenue between the inmates and staff.

At the current time we still have one active firefighter who has Covid-19 and is in quarantine at station #2 as he is a participant in the live-in program. There are 14 other firefighters who were exposed but so far no one has tested positive. If everything goes as expected the chief will re-assign the trucks back to their normal positions at station #1 and station #2 as manpower comes back on line. The quarantined firefighter will need a medical release and the station thoroughly cleaned before that happens. Joy Tabler will contact our fire department Physician at the Baptist Health Occupational Medicine, to discuss what would be the appropriate documentation for medical release.

Jerry Nauert mentioned the need for everyone to take the resurgence of Covid-19 seriously and make sure that everyone within the department comply with all mandates set forth by our Governor.

1. **Financial Review:** Chris Haunz reported that the finance committee is in the process of gathering documents to give to the bank for the refinance of our loan for station #2. We are probably 30 days out before the signing of the new loan.

Adam Hack reported that the departments 10 year forecast should be available to discuss at our next meeting.

2. **Personnel Committee:** Todd Jones acknowledged and commended the Chief and his staff for the recent directive they published concerning Covid-19 and what steps need to be followed by all firefighters when at PVFD facilities.
3. **Communications:** Adam Hack noted that the Procurement and Purchasing policy, which was sent out for review, actually is now embedded in our all encompassing finance policy. He will review to make sure this is correct and will report at our next meeting.

Chris Haunz will work with the bank to make sure Joy Tabler our Vice Chairman has the appropriate check signing authority card since she is a new addition to that board position.

4. **Grant Committee:** Still working on the 501C reinstatement. The funds for the thermo imaging camera still has not been received from the state . Chris will follow up and give a status at our next meeting. 5.
5. **Information Technology Committee:** No report

6. Miscellaneous:

No report on signage for the two stations. Chris will send out an email to the board when he receives the copy.

The annual filing with the state of Kentucky has been done.

As an update, Chief Hamilton reported that only one Henry 22 long riffle was donated for a raffle to support the WHAS Crusade. Almost all of the 500 raffle tickets have been sold and we should make in the range of \$2,500 towards the PVFD WHAS Crusade for Children donation .

No decision has been made yet on the purchase of reusable PPE Equipment. The department currently has plenty of disposal equipment given to them by the health department and Oldham County EMS.

Joe Burkhardt mentioned that he recently received a piece of communication that discusses social media, free speech and the internet as it pertains to the state of Kentucky personnel. Joe will send that communication to Jerry Nauert for his information.

A/C repair at station #2 is now complete and working well.

Oldham County Dispatch is upgrading their Computer Aided Dispatch system (CAD) and there is an add on product which will allow us to input directly into their system and eliminate 5 to7 minutes of input times during run reports after the incident. We can enter into this agreement for a recurring charge of \$660.00 per year. Our payment for the rest of this term will be \$175.00. Chris Haunz made a motion to authorize these payment and Adam Hack seconded the motion. The motion was passed unanimously by the board.

New Business:

Joe Burkhardt mentioned that tomorrow, July 21, he and Chief Hamilton will make their yearly report to Oldham County Fiscal Court.

Adam Hack mentioned that prior to the meeting he sent out to the board the January to March 2020 fire runs and training report statistics. Board members can review and discuss at the next meeting if necessary.

The next scheduled PVFD Board meeting will be held Monday, August 17, 2020 at 7:00pm. Either by Zoom or at station #1 The public as always is invited to attend.

Adam Hack made a motion seconded by Otis Florence and passed unanimously to adjourn the meeting.

Respectfully submitted,

A handwritten signature in black ink that reads "Rick Williams". The signature is written in a cursive style with a long horizontal line extending to the right.

Rick Williams,
PVFD Secretary