



Pewee Valley Fire Protection District Board of Trustees Meeting April 16, 2018

Chairman Joe Burkhardt called the meeting to order at 7:00 p.m. The following members were present: Chris Haunz, Rick Williams, Adam Hack, Joe McWilliams and Joy Tabler. Also present Chief Bob Hamilton, Carey Hirtzel.

The minutes of the March 19, 2018 Board of Trustees meeting was approved on a motion from Joy Tabler seconded by Chris Haunz

The treasurer reported the checking/savings account totaled \$788,020.75. The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Rick Williams and seconded by Joe McWilliams.

Chiefs Report – There are currently 38 active firefighters and 4 trainees in the department.

OLD BUSINESS 1. Financial Review – no report

2. Personnel Committee – The personnel committee has completed 2 job descriptions and will distribute them prior to the next meeting. The committee is now working on the job descriptions for the Captains and Lieutenants. Chief Hamilton and Joe McWilliams are working on a performance review process to be used in the future.

3. Communications Committee – no report

4. Grant Committee – Joy Tabler made the board aware of a new opportunity for grant funds from the Kentucky Homeland Security Department. There are three categories to apply under:

1. Communication: (radios, antennas, siren system, etc.)
2. Critical Infrastructural Equipment: (Generator)
3. First Responder Equipment: (Search and Rescue)

Depending on the outcome of the Firehouse sub grant application we may choose to apply for this Grant using swift water rescue equipment as our target.

5. SOP/Guidelines – no comment

6. Administrative Committee – no comment

7. Information Technology Committee – no report

8. Facility Use Committee– Rick Williams presented a draft of a proposed new policy on meeting room use and guidelines. After discussion the committee will present a second draft of the proposed policy at the next board meeting which will include a more liberal use of the meeting rooms by firefighters. Joe McWilliams will be working on a checklist for rules when using the facilities.

9. Miscellaneous:

Unit 8432- Still pending

E&H Construction – Chris Haunz is working on a final disposition of the lien which should be concluded in May. When all is finalized \$17,669.38 is the amount we will owe to close the books.

NEW BUSINESS

The Chief is working with the Pewee Valley historian to secure an authentic firefighter uniform to display in the Pewee Valley museum.

Chris Haunz received 2 quotes for base station equipment which will support the new radios at both stations. Chris made a motion which was seconded by Adam Hack that the bid submitted by RCS Equipment for \$3,016.00 for labor and supplies be selected. The vote passed unanimously. It was noted that policy normally requires 3 quotes but there were only two companies that do this type of service so the policy deviation was acceptable.

After the new truck committee held their first pre-con meeting with the builder there are small additions and subtractions, "tweaks", that need to be made to the specifications for the truck. On a motion by Chris Haunz and seconded by Joe McWilliams an additional \$16,534.30 was unanimously approved by the board to be added to the cost of the new truck.

Chris Haunz attended a Firefighter safety class and reported back some little but important things our firefighters can do to improve safety. One example given by Chris was in the area of gear washing after fire calls.

The next scheduled PVFD Board meeting will be held at Station #1, Monday, May 21, 2018 at 7:00pm. The public as always is invited to attend.

On a motion by Chris Haunz and seconded by Adam Hack the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink that reads "Rick Williams". The signature is written in a cursive, flowing style with a long horizontal stroke at the end.

Rick Williams, PVFD Secretary