



## **Pewee Valley Fire Protection District Board of Trustees Meeting June 19, 2017**

Chairman Joe Burkhardt called the meeting to order at 7:00 p.m. The following members were present: Chris Haunz, Adam Hack, Rex Florence, Rick Williams, Joe McWilliams, Joy Tabler. Also attending: Chief Bob Hamilton.

The minutes of the May 15, 2017, Board of Trustees meeting was approved on a motion from Chris Haunz, seconded by Joe McWilliams.

The treasurer reported the checking/savings account totaled \$654,106.30. The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Rick Williams seconded by Joy Tabler.

Chief Hamilton just arrived back in town and will email the monthly status report shortly. Currently the District has 42 active firefighters and 3 trainees.

### **OLD BUSINESS**

1. Financial Review Committee – Having not received any further comments or questions from board members the financial review committee presented the final 2017-2018 budget for approval. On a motion from Rex Florence and seconded by Rick Williams the budget was voted on and unanimously approved.

The Financial Committee is continuing to tweak the 10 year financial plan and will have a second draft of that document at the July meeting.

2. Personnel Committee – no report
3. Communications Committee – The calendars and action items for the months of June and July and August were reviewed.

The secretary will send out to all board members a copy of the Procurement and Purchasing Policy Agreement for review. It is a requirement that we do this each July.

4. Grant Committee – The Grant committee missed the deadline for submitting a grant request to Firehouse Subs. They will reapply by the next deadline of September 1.
5. SOP/Guidelines – By the next meeting Chris Haunz has agreed to put together a report that lists all SOP guidelines that need to be reviewed and signed by board members each year.
6. Administrative Committee – No Report
7. Information Technology Committee – The new computer for the radio room has been installed and is working extremely well. Huge improvement in speed.

### **NEW BUSINESS**

Truck unit #8432 still has not been sold.

Election for the Property Owner representative on the board will be held this Saturday, June 24. Rick Williams is running unopposed. Joy Tabler and Joe McWilliams are on the election committee and will be at Station #1 Fire House from 10am – 2pm to run the election.

On a motion by Adam Hack and seconded by Chris Haunz a vote was taken and passed unanimously to maintain the current tax rate for the Pewee Valley Fire District at 10 cents per \$100 dollars.

On Tuesday, July 18, Chairman Joe Burkhardt and Fire Chief Bob Hamilton will make their yearly report to Fiscal Court, Oldham County. In addition to reporting on our financials and tax rate they will again briefly mention our Ash Ave. concerns.

Chief Hamilton reported that he is aware of two firework stands that will be open in Pewee Valley over the July 4<sup>th</sup> holiday. They will be monitored. Also Persimmon Ridge will be holding their annual fire works display in the evening of July 3. The Fire department will have a truck on site.

Two I Pads will be purchased at \$750 each to replace current MDT's in two of our fire trucks. By purchasing now we will receive a large discount. This is a budgeted item.

There still remains some unfinished work to be done by E&H at station #2. We are still withholding \$14,000. This has gone on for several years and there seems to be no response from E&H. Chairman Burkhardt will call E&H and follow up with an official letter to resolve these issues or take action to handle as appropriate.

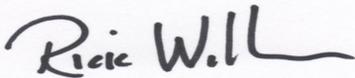
At 8:22 pm the Board of Trustees of the Pewee Valley Fire District went into Executive session to discuss a personnel issue. At 8:33 pm the Board came out of Executive session.

We are noting in our minutes that Chris Haunz processed all of the invoices this month in QuickBooks and he is also co-signing three checks as they exceed \$5,000 – whereas Chairman Burkhardt signed the remainder. This is outside of our policy because normally such checks would be signed by an independent party of the processor. However, because our policy requires two signatures that exceed \$5,000 and only Treasure Haunz and Chairman Burkhardt are authorized signatories on the account, and that the board has authorized the disbursements, the Board has approved the policy deviation.

The next regular meeting of the Board of Trustees will be held on **MONDAY**, July 17, 2017 at 7:00 p.m. at Station #1. The public is invited to attend.

On a motion from Chris Haunz, seconded by Rex Florence, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink that reads "Rick Williams". The signature is written in a cursive, flowing style.

Rick Williams, PVFD Secretary