



Pewee Valley Fire Protection District Board of Trustees Meeting September 18, 2017

Chairman Joe Burkhardt called the meeting to order at 7:00 p.m. The following members were present: Chris Haunz, Adam Hack, Rick Williams, Joe McWilliams, Joy Tabler, Otis Florence. Also present Chief Bob Hamilton and Jerry Nauert

The minutes of the August 21, 2017, Board of Trustees meeting was approved on a motion from Chris Haunz, seconded by Otis Florence.

The minutes of the August 21, 2017 Pewee Valley Fire District Foundation, Inc. Annual Meeting was approved on a motion by Chris Haunz and seconded by Otis Florence.

The treasurer reported the checking/savings account totaled \$583,578.56. The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Joe McWilliams and seconded by Joe McWilliams.

Chief Hamilton reported that currently the District has 40 active firefighters and 3 trainees. The Chief also reported that truck 8498 is back in service. Cost to repair was \$1,500.00.

Chief Hamilton noted that the committee is in the final stages of completing the specification requirements for the new fire engine. The committee has worked diligently to remove any restrictions that would eliminate any manufacturers from participating. The board should be able to see the specification summary by the October board meeting. There is a desire to have the bid process in place before the end of the year to avoid an expected price increase the beginning of 2018.

OLD BUSINESS

1. Financial Review Committee – The draft audit report should be available for the board to review at the October meeting.
2. Personnel Committee – The personnel committee is working with Chief Hamilton on finalizing job descriptions. Job description updates include: Chief, Deputy Chief, Captains and Lieutenants.
3. Communications Committee – Board members as well as Chief Hamilton completed “Disclosure of Potential Conflict Form” and returned them to the Secretary for filing. The secretary reported to the board potential conflicts.
4. Grant Committee – As a grant request can be submitted each quarter to Firehouse Sub, one will be completed prior to our November board meeting.
5. SOP/Guidelines – No report
6. Administrative Committee – No Report
7. Information Technology Committee – We are waiting for the contract from Firehouse Software before we can make the change. We will continue to convert email accounts.

8. Miscellaneous:

There is nothing to report on the sale of truck 8432.

Chris Haunz will be meeting with the two vendors who submitted proposals on installing security Cameras in station #1. He wants to make sure we are comparing similar quality equipment before a decision is made.

NEW BUSINESS

At 8:00 pm Chris Haunz as authorized by KRS 61.810 moved to enter into Executive Session. The motion was seconded by Adam Hack and passed unanimously. Chief Hamilton and Jerry Nauert were asked to join the Executive Session.

At 8:35 pm Chris Haunz requested that the board move out of Executive Session. The motion was seconded and passed unanimously

The next regular meeting of the Board of Trustees will be held Monday, October 16, 2017 at 7:00pm at Station #1. The public is invited to attend.

On a motion by Chris Haunz and seconded by Joy Tabler the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink that reads "Rick Williams". The signature is written in a cursive, slightly slanted style.

Rick Williams, PVFD Secretary