



## **Pewee Valley Fire Protection District Board of Trustees Meeting October 15, 2018**

Chairman Joe Burkhardt called the meeting to order at 7:00 p.m. The following members were present: Joy Tabler, Chris Haunz, Otis Florence, Adam Hack. Also present firemen Jerry Nauert, Carey Hirtzel, and Chief Bob Hamilton.

The Minutes from the September 17, 2018 were approved on a motion from Otis Florence , seconded by Joy Tabler and approved unanimously by the board.

Chiefs Report – There are currently 38 active firefighters and 8 trainees in the department. The Chief reported that the new cab and chassis for our new truck is ready for inspection. It now moves to South Dakota to have the tank and other items put on the chassis. Delivery scheduled for mid-December.

A discussion was held on what number designation would be appropriate for the new engine. Further discussion will be forthcoming taking into consideration that the truck with the number 8432 is now sold and that number is available.

Chief Hamilton informed the board of the death of Chief Jim Baker from the Lyndon Fire Department.

The chief has agreed to take one of our trucks to the upcoming St. James Halloween event. Also on Halloween the Chief will have the Pewee Valley Fire Station open to hand out candy and give out information.

Kerry Hertzelt and Mark Angermeier recently provided six educational fire classes. Chief Hamilton and the South Oldham Assistant Fire Chief also provided a presentation to the Crestwood Civic Club.

The treasurer reported the checking/savings account totaled \$520,772.30. A review of the balance sheet and a discussion was held regarding fixed assets and the sale of engine 8432. There will be a Audit Review in preparation for 2019 and the proceeds from the sale should be offset. On October 31 we should be receiving a check for approximately \$280,000 from property taxes collected year to date.

The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Otis Florence and seconded by Joy Tabler.

**1. Financial Review** – Oldham County Fiscal Court radio maturity payment will be due soon. The approximate amount due is \$175,000.

All EFT and ACH transactions have been stopped from Fifth Third Bank and transferred to Stock Yards Bank. Chris Haunz talked to Scott at Stock Yard Bank and the CD purchase will be complete by the end of this week.

Adam Hack is preparing to send the audit information to Troy King at Troy King CPA. The Audit deadline for submission is May 2019.

Adam Hack reported that he clarified the letter received from the IRS regarding the 501C status of the Pewee Valley Fire District Foundation. Apparently we missed the deadline to file form 990 with the IRS. King CPA will handle re-filing for the renewal. Adam doesn't expect any issues related to this lapse. We will not apply for any additional grant money until our status is reinstated. Rick Williams will put in our calendar system a notation to handle our filing each March with the Secretary of State and each September with the IRS to avoid any further issues.

**2. Personnel Committee** – Chairman Burkhardt discussed the “review chats” and the baseline review of all job descriptions which would be completed by the end of 2018. Prior to July 1, 2019 there will be a review to see how all positions are doing according to their job expectations. Chief Hamilton has sent out a communication to all regarding training requirements and who is, or is not, in compliance. The training requirement will be one of the items included in the review process.

**3. Communications Committee** – no report

**4. Grant Committee** – Joy Tabler updated the board that we did not receive grant monies from Firehouse Subs. As stated above we will not submit another request until our non-profit status is verified.

**5. SOP Committee**– No report

**6. Administrative Committee** – No report

**7. Information Technology Committee** – No report

**8. Facility Use Committee**–Discussion tabled until our next meeting.

**9. Miscellaneous-** Engine 8432 has been repaired, sold, and money received. It is off our property.

### **NEW BUSINESS**

The date for the 2018 Awards banquet has been set for February 2, 2019 at the Persimmon Ridge Clubhouse.

The storage area upstairs in station #1 is full of old gear that is no longer in compliance. Chief Hamilton reports that there are 18 coats, 21 pants and also some helmets. We are interested in some type of donation of this equipment but uncertain about the legal implications. As there are PVFD labels inside the equipment, further discussion is needed.

Chris Haunz presented information on the Simulcasting Dispatch System. Discussions are being held with Oldham County Judge Executive. More information to come.

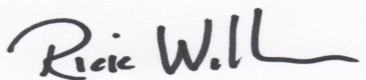
Chris Haunz reported that all truck radios have been installed. There are 27 hand held and 3 mobile radios that are now surplus. Gary Yurt from ISTS is interested in purchasing 10 of these radios. The approximate value of these radios is \$50-\$75/each.

The next scheduled PVFD Board meeting will be held at Station #1, Monday November 19, 2018 at 7:00pm. The public as always is invited to attend.

On a motion by Chris Haunz, seconded by Adam Hack and passed unanimously the meeting was adjourned.

Thanks to Joy Tabler for taking these meeting minutes.

Respectfully submitted,

A handwritten signature in black ink that reads "Rick Williams". The signature is written in a cursive, flowing style.

Rick Williams, PVFD Secretary