



## **Pewee Valley Fire Protection District Board of Trustees Meeting October 20, 2014**

Chairman Joe Burkhardt called the meeting to order at 7:00 p.m. The following members were present: Beach Craigmyle (arrived at 7:03), Chris Haunz, Bev Keeling, Joe Burkhardt, Bob Rogers, Adam Hack, Rick Williams. Also attending: Chief Bob Hamilton, Jerry Nauert, Troy King.

The minutes of the September 15 regular meeting were approved on a motion from Bob Rogers, seconded by Chris Haunz. The vote was unanimous.

The treasurer reported the checking/savings account totaled \$537,145.74. The financial reports were accepted on a motion from Rick Williams, seconded by Bev Keeling. The motion passed on a vote of 5 yes and 1 no.

Chief Hamilton presented the monthly status report. The total number of fire fighters is 47.

### **OLD BUSINESS**

1. Update on Station #2 – A motion was made by Chris Haunz, seconded by Bob Rogers, requesting an expenditure of up to \$3,400 for window blinds for Station #2. The motion passed unanimously.
2. The Dedication Ceremony for Station #2 will be held on Sunday, October 26, 2014, at 2:00 p.m. Jerry Nauert gave an overview of the program. Invitations have been mailed and the public is invited to attend.
3. Chairman Burkhardt has received several inquiries from insurance carriers and homeowners regarding a possible ISO review in light of the opening of Station #2. It was suggested that Chief Hamilton compose a letter detailing the presence of Station #2. Such a letter would be made available to homeowners for inclusion with a dispute form to insurance carriers when an ISO review is requested.
4. Personnel Committee – no report
5. Communications Committee – The Board Calendar requested by Chairman Burkhardt is in process.
6. Grant Committee – Bob Rogers was encouraged to attend the Grant Workshop on November 4 in Fern Creek. Highlights of the workshop will include details on the AFG grant.
7. Financial Review Team – The Team presented the final draft audit. The highlight included the fact that one of the three findings from last year's audit was remediated. The team was praised for their hard work and diligent efforts in preparing the financial documents for the audit. The Team turned the meeting over to the auditor, Troy King, for his comments. Following a lengthy discussion concerning the audit findings, a motion was made by Adam Hack, seconded by Bob Rogers, to table acceptance of the audit until the November meeting allowing additional time to propose the management response for internal control finding 2014-2 regarding segregation of duties. The motion passed unanimously.

8. SOP/Guidelines – Chief Hamilton will have the guidelines prepared at the November meeting to cover use of the fitness equipment, live-in firefighters and take-home vehicles.

**NEW BUSINESS**

1. As a reminder and included in the long-range plan, Chief Hamilton reminded the Board of the necessity of replacing the Ford Explorer.
2. The Ford Expedition has serious rust issues. Chief Hamilton will obtain bids to fix the problem.

The next regular meeting of the Board of Trustees will be held on **MONDAY**, November 17, 2014, at 7:00 p.m. at Station #1. The public is invited to attend.

On a motion from Chris Haunz, seconded by Adam Hack, the meeting was adjourned.

Respectfully submitted,  
Bev Keeling