



Pewee Valley Fire Protection District Board of Trustees Meeting September 17, 2018

Chairman Joe Burkhardt called the meeting to order at 7:00 p.m. The following members were present: Rick Williams, Joe McWilliams, Joy Tabler, Chris Haunz Also present firemen Jerry Nauert, Kerry Hertzell, Daniel York, and Chief Bob Hamilton.

Chiefs Report – There are currently 38 active firefighters and 8 trainees in the department.

The minutes of the August 20, 2018 Board of Trustees meeting was approved unanimously by the board. Also approved unanimously was the August 20, 2018 PVFD Foundation meeting minutes.

The treasurer reported the checking/savings account totaled \$715,926.90. The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Rick Williams seconded by Joy Tabler.

1. Financial Review – Chris Haunz reported that all but \$500 has been switched over from Fifth Third Bank to our new account at Stockyards Bank. The remaining balance will be transferred when all transactions are posted.

Chris reported that on the advise of our bank represented we will delay in purchasing a CD until we determine what the next interest rate hike will be. This decision will come late September.

A draft Audit will be distributed before our October meeting so we can discuss any issues or handle questions at that time.

2. Personnel Committee – Job descriptions were distributed to the board for the Captain and Lieutenant positions.

The Personnel Committee is developing a self evaluation process to determine how this process may work. Further details will follow.

The committee is working on a succession planning guideline. During their report Jerry Nauert gave the committee a first draft of what that might look like.

3. Communications Committee – 2018 Acknowledgement and Disclosure forms were received from all Board members who were present including Chief Hamilton. Rick Williams will secure a signed form from Adam Hack and Otis Florence who were absent.

4. Grant Committee – No report

5. SOP Committee– Headings were placed on all SOP documents which will now be updated on the PVFD website. A matrix has been put together to determine where we stand on updating all the SOP's.

6. Administrative Committee – No report

7. Information Technology Committee – No report

8. Facility Use Committee– Jerry Nauert gave the committee a draft of suggested changes that he would like incorporated in the final document. The committee appreciated his work and will incorporate those changes in the final draft which will be sent to the board prior to our next meeting.

9. Miscellaneous: Chris Haunz reported that the tank cleaning process on truck 8432 should be completed and reinstalled by the end of the week. Hopefully all goes well and the unit can be turned over to the new owner.

NEW BUSINESS

Jerry Nauert reported that the annual 9-11 event was held at Station #1 and went well. Several news outlets were on site to record the event.

The next scheduled PVFD Board meeting will be held at Station #1, Monday October 15, 2018 at 7:00pm. The public as always is invited to attend.

On a motion by Chris Haunz, seconded by Joy Tabler and passed unanimously the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink that reads "Rick Williams". The signature is written in a cursive style with a long horizontal stroke at the end of the name.

Rick Williams, PVFD Secretary