



Pewee Valley Fire Protection District Board of Trustees Meeting September 16, 2019

Chairman Joe Burkhardt called the meeting to order at 7:00 p.m. The following members were present: Joy Tabler, Chris Haunz, Rick Williams, Otis Florence. Also present Chief Bob Hamilton, Jerry Nauert.

After minor spelling corrections, the minutes from the August 19, 2019 meeting were approved on a motion from Chris Haunz, seconded by Joy Tabler and approved unanimously by the board.

Two items in the draft minutes from the August 19, 2019 PVFD Foundation meeting were clarified and then unanimously approved by the Foundation board.

The treasurer reported the checking/savings account totaled \$ 423,680.78. The financial reports were accepted and authorization was given to pay the submitted bills on a motion from Rick Williams and seconded by Otis Florence.

Chiefs Report – There are 41 active firefighter and 4 trainees. Chief Hamilton reported that Derrick Monohan and Aaron Mills recently graduated with the Oldham County Firefighters recruitment class. Congratulations to them. Chief Hamilton also read an e-mail he received from a family who participated in the recent ride to beat cancer bicycle race who was very complementary of Jared Harr for sharing kindness to their family. Chief Hamilton will send Jared a letter of appreciation.

1. **Financial Review** – Chris Haunz discussed that in November we will be receiving income from the Oldham County and Shelby County Sheriff tax payment and we need to consider reinvestment opportunities. The Finance committee will make recommendations to the board in the next several months.
2. **Personnel Committee** In his mid-year review with firefighters Chief Hamilton is going to emphasize that attendance in training sessions and fire runs is going to be a point of emphasis. It is possible that some firefighters will be asked to leave.
3. **Communications Committee** – All board members returned to the secretary their signed copy of the Code of Ethics and Conflict of Interest Policy.
4. **Grant Committee** –Chief Hamilton reported that he will be applying for a Fire Commission Grant for a new machine for washing turn-out gear.
5. **SOP Committee** – Three new SOP's were handed out by the committee. 1) Sexual Harassment Policy, 2) Personal Cell Phone and Social Media Policy, 3) Residency Program for firefighters. Board members are to review and send any questions or changes to the committee. Plan is to approve these three SOP's at the next meeting.
6. **Information Technology Committee** – No report
7. **Miscellaneous** – At the August meeting a motion to name Joy Tabler, to the open position of Vice Chairman, was tabled to give Joy time to consider the offer. At this meeting Chris Haunz made a motion and Otis Florence made a second to take the motion off the table. After that vote passed, a second motion was made, seconded and passed to again offer the open Vice Chairman's position to Joy. Joy accepted.

Changes to the Lieutenants job description were discussed. Chief Hamilton will send out a revised copy one last time in hopes of approval at our October meeting.

An issue has been identified with faulty Duracell batteries installed in firefighter air packs. Chief Hamilton is working with the vendor to not only replace the batteries but seek restitution from Duracell if there is any damages as a result of the faulty batteries.

NEW BUSINESS

Chief Hamilton has received a call from the Ballardsville Fire Department asking if PVFD would be interested in going in on a three way purchase of a fitting machine which is a test for masks required by OSHA annually. Our cost would be approximately \$3,200. The board gave Chief Hamilton approval to discuss this further with the Ballardsville and South Oldham fire departments.

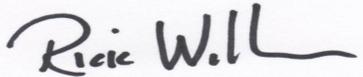
Air conditioners at both Station #1 and station #2 need service and repair. The warranty period for both units has passed. At station #2 the coils need replacing which the board agreed to replace at a cost not to exceed \$3,000. Repair costs at station #1 will be forth coming.

Chris Haunz submitted estimates for signage installation and repair work at both station #1 and station #2. The board approved a cost of not to exceed \$4,200 to proceed with the installation and repair of the signs.

The next scheduled PVFD Board meeting will be held at Station #1, Monday, October 21, 2019 at 7:00pm. The public as always is invited to attend.

On a motion by Rick Williams, seconded by Otis Florence and passed unanimously by the board the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink that reads "Rick Williams". The signature is written in a cursive, flowing style.

Rick Williams, PVFD Secretary